



BURLINGTON INTERNATIONAL AIRPORT

MEMO

TO: Finance Board

FROM: Burlington International Airport

DATE: May 15, 2012

SUBJECT: Finance Board Approval Request – Acceptance of Grant and Awarding of Contracts –Noise Study (AIP-91)

The Burlington Airport seeks Finance Board and City Council approval for the acceptance of the following grant and award of associated contracts:

- 1. Acceptance of a Federal GRANT for the Update of FAR Part 150 Noise Exposure Maps (NEM) for the Airport. (AIP-91).** This grant is to provide Federal funding for update of the existing NEMs for use in review of the status of, and impact on, the approved Noise Compatibility Program (NCP). It will also be used to compare the Part 150 NEMs with the baseline contours prepared for the draft Environmental Impact Statement (EIS) developed for the basing of F-35a aircraft at Burlington International Airport. Total cost of this project will be \$184,200. The Federal Grant under the Airport Improvement Program will be in the amount of approximately **\$165,780** with a State share of approximately \$11,052 and a local share of approximately \$7,368. The local share costs are eligible for reimbursement by the Passenger Facility Program (PFC).
- 2. Authorization of award of consultant contract to Harris, Miller, Miller and Hanson (HMMH)** as the selected consultant for the development of updated Noise Exposure Maps for the Burlington International Airport in the amount of **\$177,000**. The work will be funded under a Federal Grant (AIP-91) as outlined above.

The Airport needs authorization to accept the above mentioned grant, and award contracts related to the work included in the grants. A draft resolution related to these items is included with this Request.

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**AUTHORIZATION TO ACCEPT GRANT (AIP-91)
FOR UPDATE OF NOISE EXPOSURE MAPS AT
BURLINGTON INTERNATIONAL AIRPORT**

In the year Two Thousand Twelve.....
Resolved by the City Council of the City of Burlington, as follows, that:

WHEREAS, the City of Burlington (“City”) owns and operates the Burlington International Airport (“Airport”); and

WHEREAS, the Interim Director of Aviation has determined, in conjunction with the Federal Aviation Administration, that the FAR Part 150 Noise Exposure Maps for the Airport are in the need of updating and that such updated NEM documents would be in the best interest of the City and of public benefit and furtherance of public airport purposes; and

WHEREAS such update services will be accomplished with funds from a Grant Anticipation Note and short term financing; in anticipation of said expenditures being reimbursed by state and Federal Aviation Administration (“FAA”) Airport Improvement Project (“AIP”) grants (“Grant Offers”), and

WHEREAS, the Airport seeks the acceptance by the City of a Grant Offer administered by the FAA through its Airport Improvement Program in the approximate amount of \$165,780.; with the state share (6%) being \$11,052. and the local share (4%) being \$7,368., said funds intended as reimbursement for the required consultant services; and

WHEREAS, the Interim Director of Aviation, after appropriate process, has determined to contract with the following entity for the stated NEM update services associated with the proposed project: Harris, Miller, Miller, and Hanson (HMMH), in the anticipated amount of \$177,000.

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6 **AUTHORIZATION TO ACCEPT GRANT (AIP-91)**
7 **FOR UPDATE OF NOISE EXPOSURE MAPS AT**
8 **BURLINGTON INTERNATIONAL AIRPORT**
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11 NOW THEREFORE BE IT RESOLVED THAT upon the **May 17, 2012** approval of the
12 Board of Finance, and **May 21, 2012** approval of this body, the Honorable Mayor Miro
13 Weinberger be and hereby is authorized and directed to execute on behalf of the City of
14 Burlington agreements accepting the above-referenced Grant Offer from the United States of
15 America for the above-referenced projects.

16 BE IT FURTHER RESOLVED, that the Interim Director of Aviation, Robert McEwing,
17 be and hereby is authorized to execute on behalf of the City, the Contract referenced above, and
18 all other documents which may be required for the acceptance of said Grant Offer and the pursuit
19 of its purposes, and/or documents related to the aforementioned Contract, subject to any
20 applicable City Purchasing Procedure, and subject to review and approval by the Chief
21 Administrative Officer and the City's legal counsel, as necessary.

22 NAME/PURPOSE OF CONTRACTS: Update of Noise Exposure Maps (AIP-91)
23 ADMINISTRATING DEPARTMENT: Airport
24 ANTICIPATED TOTAL
25 COST OF PROJECTS: \$184,200
26 SOURCE OF FUNDS: Grant Anticipation Note in anticipation of
27 Reimbursement with FAA AIP grant funds
28 FISCAL YEAR: 2012
29 ACCOUNT NAME: AIP-91
30 ACCOUNT NUMBER: 4354xx/73990
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