



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A
Burlington, VT 05401
802.863.9094 VOX / 802.863.0466 FAX
802.863.0450 TTY
www.burlingtonvt.gov

Chapin Spencer
DIRECTOR OF PUBLIC WORKS

MEMORANDUM

TO: Board of Finance

FROM: Nicole Losch, Transportation Planner

DATE: January 27, 2014

CC: Norman Baldwin, P.E. Assistant Director of Public Works/City Engineer

RE: Grant Acceptance – Bicycle & Pedestrian Action Plan
(Project No. BURLINGTON STP BP13 (12) – Contract No. CA0377)

BACKGROUND & SCHEDULE

The Department of Public Works was recently awarded \$60,500 in grant funding through the Vermont Agency of Transportation’s Bicycle & Pedestrian Program to conduct a scoping study of pedestrian and bicycle improvements. The Action Plan will help the city and residents identify preferred alternatives based on conceptual recommendations from adopted local plans (i.e. Burlington Transportation Plan and planBTV Downtown & Waterfront).

The scope of work is currently under development. Upon acceptance of this grant agreement, we will issue a Request for Proposals for a consulting team to lead this study. We anticipate the bulk of scoping to occur in 2014, with project completion in FY2015.

This is a reimbursable grant. The State will pay 90% of the total project cost, and our local match is 10% of the project cost. The full local match is \$6,050 currently budgeted within the Bicycle Set Aside line item of Street Capital, with 50% of the match allocated for each FY2014 and FY2015. Table 1 summarizes the project budget:

Table 1. Project Budget – Bicycle & Pedestrian Action Plan

TOTAL PROJECT BUDGET	\$ 60,500
FUNDING SOURCES IDENTIFIED	
Federal Amount	\$ 49,053
State Amount	\$ 5,397.00
Local Amount (Street Capital Bike Set Aside)	\$ 6,050

REQUEST

We are requesting that the Board of Finance recommend acceptance of this grant by the City Council and authorize Chapin Spencer, Director of Public Works, to sign the Cooperative Agreement.

An Equal Opportunity Employer

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Resolution Relating to

ACCEPTANCE OF STATE OF VERMONT AGENCY OF
TRANSPORTATION GRANT “BURLINGTON STP BP13(12)”
AND AUTHORIZATION TO EXECUTE CONTRACT NO.
CA0377 TO COMPLETE A SCOPING STUDY OF BICYCLE
AND PEDESTRIAN IMPROVEMENTS

CITY OF BURLINGTON

In the year Two Thousand Fourteen.....
Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the Department of Public Works was recently awarded grant Burlington STP BP13(12), known as the Burlington Bicycle and Pedestrian Action Plan, to complete a scoping study of bicycle and pedestrian improvements from the 2011 Burlington Transportation Plan and 2013 planBTV Downtown and Waterfront Plan; and

WHEREAS, the 2011 Burlington Transportation Plan builds off of the 2004 North / South Bicycle and Pedestrian Route Study; and

WHEREAS, the 2011 Burlington Transportation Plan identifies pedestrian priority in the Slow Streets network and prioritizes bicycle accommodations in the Bicycle Streets network; and

WHEREAS, the 2011 Burlington Transportation Plan acknowledges that implementation will require a transparent process and scoping to identify which treatments should be applied on each street; and

WHEREAS, the 2013 planBTV Downtown and Waterfront Plan presents general recommendations for improving walking and biking in the downtown and waterfront and acknowledges the importance of core north/south and east/west routes; and

WHEREAS, the 2013 planBTV Downtown and Waterfront Plan identifies the need for additional planning to ensure the appropriate connections are achieved, the appropriate treatments are used on each street, and the approach is more customized and nuanced to include a greater diversity of bikeway types; and

WHEREAS, the 2013 Go for Gold Walk-Bike Blueprint was endorsed by Mayor Miro Weinberger; and

WHEREAS, the 2013 Go for Gold Walk-Bike Blueprint identifies the need for more and safer mid-block crossings, strategic pedestrian connections that avoid gaps in the network, an assessment and improvements for connected on-road bicycle facilities, and new shared-use paths and off-road facilities; and

WHEREAS, the scoping effort for the Burlington Bicycle and Pedestrian Action Plan will facilitate a transparent process and result in an actionable plan to effectuate implementation

of recommendations from the 2011 Burlington Transportation Plan, 2013 planBTV Downtown and Waterfront Plan, and the 2013 Go for Gold Walk-Bike Blueprint; and

WHEREAS, this planning study will begin in FY2014 and be completed in FY2015; and

WHEREAS, the total project budget is \$60,500 with \$49,053 Federal share, \$5,397 State share, and \$6,050 Local share; and

WHEREAS, this study's expenses are estimated to be \$3,025 in FY2014 and \$3,025 in FY2015, currently budgeted in Street Capital Local Match through the Bicycle Set Aside; and

WHEREAS, on (DATE) the Board of Finance (unanimously approved) recommending the acceptance of this grant by the City Council, and that Director of Public Works Chapin Spencer be authorized to execute the Cooperative Agreement with the State of Vermont Agency of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the acceptance of Burlington STP BP13(12) and authorizes Director of Public Works Chapin Spencer to execute CA0377 with the State of Vermont Agency of Transportation to complete a scoping study for the Burlington Bicycle and Pedestrian Action Plan.

DRAFT