



MEMORANDUM

May 30, 2013

TO: Board of Finance

FROM: Megan Moir, Stormwater Program Manager

RE: Stormwater Budget Amendment Request

Our past practice was to track all force account (work done by Streets Division for the Stormwater Program) in one line item – previously called “Stormwater to Streets” and now called “Fee for Service Street Division Services”. Thus, all of our anticipated expenditures for those services (\$340,000) were programmed in the Fee for Service Street Division line (6800_172).

The CAOs office recently requested that we track force account expenses related to Capital work through the Capital Outlay Capital Expenditures line (9500_110). As such, we need to move a portion of the budget (\$225,000) from 6800_172 to 9500_110 to cover capital work that has been/will be done by the Streets Division.

Please see the attached budget adjustment request form for complete details.

It is my intention that this amount will be enough to cover the remaining FY 13 work, however it is challenging (particularly in these intense summer storm times) to predict the exact split of maintenance vs. capital work, and so I may have to seek additional amendment before the end of the FY.

