

## MINUTES

### Park, Arts and Culture Committee Meeting

Tuesday, September 18, 2012  
5:45-7:00 p.m. Room 12, City Hall

#### Participants

Committee Members: Councilor Karen Paul, Chair, Ward 6 (KP)  
Councilor Bryan Aubin, Ward 4 (BA)  
Councilor Vince Brennan, Ward 3 (VB)

Staff: Jen Francis, Parks Planner, Parks & Recreation (JF)  
Mari Steinbach, Director, Parks & Recreation (MS)  
Kirsten Merriman Shapiro, Special Projects, CEDO (KMS)  
Peter Owens, Director, CEDO (PO)

Others: Erick Crochenberg, UVM Student

#### 1) Approval of agenda & 8/21/12 draft minutes

- Meeting came to order at 5:52 p.m. (Paul)
- Agenda approved as is (Aubin second)
- 7/19/12 minutes approved as is (Aubin second); Brennan abstains from vote as he was not present at July meeting
- Paul will distribute bulletin board memo to Aubin & Brennan

#### 2) Public Forum

- EC: working on a redevelopment proposal for Moran

#### 3) Moran Project Update (Owens, Merriman-Shapiro)

- Draft of upcoming Moran process still in development
  - Two-part process: RFQ & detailed proposal development
  - Anticipated year-long process
- Networking & building buzz in national development community
- Arts Space, Minneapolis visit & tour in early November
- Historic & public importance of this site
- VB: Stalling of the project in the past has been the city's failure; reflects on the public's rejection of the YMCA opportunity...
- PO: Open competitive process allows public to determine what they like best – the projects that succeed are those that laid out clear parameters but didn't pre-judge use.

- VB: Will a budget for the process be made clear and how will the \$1 million already invested in previous processes be recouped?
- PO: Through the competitive process.
- BA: YMCA failed because of lack of clear communication and information... voted down because of lack of open process.
- KP: YMCA didn't sell their proposal very well either... other hurdles would have emerged.
- KMS: Combination of factors in past. Lessons learned coming out of previous processes will be considered as we move forward.
- PO: Half dozen + responses to RFQ are desirable. We control the process.
- VB: We should know what process entails, and \$800k should not be written off.
- KMS: recap of previous process funding; handout. Nothing has changed since this report – no other costs have been incurred with the exception of staff time. Minor upcoming costs related to brownfields/security include sump pumps and replacement fencing around arsenic spoils.
- PO: What are alternative to vacancy?
- VB: There was a viable plan with the support of the public vote... do the people of Burlington support the Mayor's direction?
- BA: Previously, the taxpayers paid a cost... there were a lot of economic aspects of concern & tenuous in the previous iteration – the city was going to hold a lot of responsibility that it may not have been in a position to hold. It is necessary to identify costs of upcoming processes. There are still a lot of unknowns.
- KP: Voters made a choice a number of years ago, and based on that vote, the prior administration moved forward. The concern: under current scenario, the voters will not have that choice. The former Council was vigilant on past process MOU's, Blue Ribbon Committee, etc. Limited citizen input in terms of a vote, it will be more incumbent on Councilor's to represent the public.
- PO: If a general obligation bond/TIF is used, this will go back to the voters.
- KP: Moran has been a huge part of this committee's work. Were back at a beginning point.
- **Motion: To determine costs of process going forward, inclusive of the RFP/RFQ, and how citizens will recoup previous costs moving forward. Request for CEDO to provide a monthly update at PACC meetings so committee members are aware of upcoming costs.** (Paul second)
  - Motion approved
- VB: Would like to know external costs in addition to internal.

#### 4) Review of Parks System Master Plan SOQ (Francis)

- Review of project description per handout
- Review of statement of qualification (SOW) scope
- RFP to follow SOQ

#### 5) Recognition Bench Policy (Francis)

- Review of three options per handout
  - 1 – Recognition plaque applied to existing bench
  - 2 – New standard bench with recognition plaque
  - 3 – Artisan recognition bench
- Review of bench donation form

#### 6) FY13 PFP Implementation Plan Update (Francis)

- 4 projects completed/\$53,484 in spending to date
- 20 projects underway

- Associate Parks Project Coordinator position filled; Jon Adams-Kollitz

**7) Confirmation of next meeting date**

- Monday, October 22, 5:45-7:00 p.m.

**8) Other items**

- MS: Update on FEMA Bike Path projects
  - North Beach boardwalk – underway
  - Lake View Cemetery section – contract to be signed
  - North Shore – final stages of RFP development

**9) Adjournment**

- Paul motion to adjourn as a committee at 7:07 p.m. (Aubin second)