

MINUTES

Park, Arts and Culture Committee Meeting

Thursday, July 19, 2012
4:00-5:15 p.m. Room 12, City Hall

Participants

Committee Members: Councilor Karen Paul, Chair, Ward 6
Councilor Bryan Aubin, Ward 4
Councilor Vince Brennan, Ward 3

Staff: Jen Francis, Parks Planner, Parks & Recreation
David White, Director, Planning & Zoning
Sandrine Thibault, Comprehensive Planner, Planning & Zoning

1) Approval of agenda & 6/13/12 draft minutes

- Meeting came to order at 4:03 p.m.
- Agenda modified and approved
 - Item number 7 eliminated
- June meeting minutes approved as presented
- Minute style will be adjusted to a bullet-style format

2) Public Forum

- No members from the public present

3) Presentation of Plan BTV (White & Thibault)

- Draft of Plan BTV (Downtown & Waterfront Plan) presented by David & Sandrine
- Content divided into 2 parts: Background & the Plan itself
- Downtown's future most commonly described by the public as "VIBRANT"
- Housing extremely important component of plan; clear need for middle-income housing
- Complete Street solutions where pedestrian is "king" and bicycle is "queen" proposed
- 65% parking occupancy during peak times; what exists is a parking management problem
- Focused corridors/areas of implementation: Main Street, Church Street, the Mall, the South End District, North Waterfront, South Waterfront
- Interactive web tool: www.burlingtonvt.gov/PlanBTV
- Public comments on plan will be accepted through September 20, 2012

4) Waterfront North project update (Francis)

- Follow-up from June meeting

- Bring city attorney (Gregg) to next meeting? Not necessary unless action changes.
- Follow-up from Chris Jolly, "Funds... are available for liquidation and adjustment through September 30, 2016, the *Grant Termination Date*. This means that after September 30, 2016, FHWA will not reimburse the City with TIGER funds for any project costs. In other words all project costs to be reimbursed with TIGER funds must have been incurred on the project and billed to FHWA by September 30, 2016."
- List of Moran funding sources; see supporting document
- The borrowing capacity of TIF will be a topic for another meeting, if necessary, since there has been a change with Moran and the Mayor has put forth his 5-point plan; see supporting document
- Specifications for Waterfront North currently do not include covering trucks hauling dirt, but this can be modified; Councilors prefer that trucks be covered if possible
- C. Brennan suggests aligning bike path along lake front through Urban Reserve
- Need to define the future involvement of PACC in moving forward from the No-Go Moran decision; the Councilors would like the Mayor to attend August meeting

5) FY13 PFP Implementation Plan (Francis)

- FY13 PFP project list includes 30 projects estimated at \$874,717
- Projects organized by levels of support required to see project through completion: Staff-Supported, Staff/Contractor-supported, Staff/Consultant/Contractor-supported
- 9 projects underway
- RFPs/RFOs are required for five projects:
 1. Renovation of the Boathouse Upper Deck Floors (\$120,000)
 2. Leddy Park Softball Field Renovation (\$75,000)
 3. Burlington Parks System Master Plan (\$120,000+)
 4. Park Entry Signs & Kiosks/Smalley Sign (\$20,000)
 5. Calahan Athletic Field Renovations (\$60,000)
- Job description approved by the Council (7/16); position to be posted and filled a.s.a.p.
- In addition to continuing project implementation and developing work plans for upcoming projects, staff is drafting the scope for the Burlington Parks System Master Plan
- Councilors would like to see FY13 PFP Implementation Plan spreadsheet updated monthly

6) Resolution re: Rooms & Meals Tax (Paul)

- **Brennan makes motion to put forward a resolution for the August 13 Council meeting for the recommendation of the R&M tax; Paul seconds**
- Paul will draft a document regarding the R&M tax
- Awareness of issues with precarious credit rating and how the proposed \$5 million bond might affect the City's financial structure; craft resolution that supports bond in relation to and depending on emerging Moody rating: future authorization, check with attorney
- **Brennan makes motion to go forward with a bonding recommendation to the Bike Path Task force to the voters pending the City's credit rating improvement, pending advice from the City Attorney and CAO; Paul second**

7) ~~Resolution re: noise on the grounds of education institutions (Paul)~~

8) Confirmation of next meeting date

- Tuesday, August 21, 4:00-5:15 p.m.

9) Other items

- None

10) Adjournment

- Paul motion to adjourn as a committee at 5:57 p.m.; Aubin second