



**CITY OF BURLINGTON, VERMONT**  
**CITY COUNCIL TRANSPORTATION, ENERGY &  
UTILITIES COMMITTEE**

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**Councilor Maxwell Tracy, Chair, WARD 4**  
**Councilor, Tom Ayres, WARD 2**  
**Councilor William “Chip” Mason, WARD 5**

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**DRAFT: Transportation, Energy and Utilities Committee of the City Council**

**Wednesday, June 26, 2013 at 5:00 – 7:30 PM**

**DPW Front Conference Room**

**–MINUTES–**

Members present: Chair, Maxwell Tracy  
Tom Ayres

Others present: Guillermo Gomez, DPW  
Nicole Losch, DPW  
Meredith Birkett, CCTA  
Tony Redington

Chair Maxwell called the meeting to order at 5:04 pm.

1. Agenda

Chair Tracy moved to accept agenda, excluding item 6, Flynn Avenue due to absence from Councilor Mason, proponent of the agenda item. Ayres second. All in favor.

2. Public Forum

Tony Redington: Former state employee and member of the Bicycle & Pedestrian Council. Highlighted concern about how our transportation needs are beyond our funding capacity. Suggested City Council to recognize that something has to be done with the backlog in transportation and infrastructure needs. This is not only a local issue, but a state and national issue. The City is currently faced with a “non-growth” situation in terms of population and that this will have an impact in terms of sustainability and transportation. Praised work done by the City Council and the selection of the new DPW Director.

3. Minutes of 5/22/2013

Tracy motioned to adopt minutes. Ayers second to approve with a correction in item 6: Replace Dodds Court with Gosse Court.

#### Item 4: CCTA Route & Schedule Planning, Meredith Birkett

Birkett: Presentation about key facts from CCTA and how the routes are scheduled and planned. CCTA is the only regional transit authority. It currently operates 14 local routes, 5 commuter routes and 2 shopping shuttles. CCTA has an annual ridership of 2.7 million with a fleet of 70 vehicles. CCTA has identified a range of services to be implemented as additional funding becomes available, such as new commuter routes, intermodal connections, service upgrades, etc.

Ayers: Why are sometimes stops removed from a particular route?

Birkett: This is typically done to make a route more competitive

Ayers: Could projected service to/from Malletts Bay pass through the New North End?

Birkett: The route will most likely use Route 127.

Birkett: Funding is a mix of passenger revenue, grants and local matches by communities served. CCTA has identified issues with long term funding in their Transit Development Plan. New routes are typically funded by grants such as the CMAQ grant. The challenge with this funding source is that funds are limited and the grant is extremely competitive.

Ayers: Do cities/towns along a route chip in for transit service?

Birkett: A request for a local match is typically done on a case by case basis. Communities that advocate for a route usually provide a local match.

Spencer: Burlington pays approximately 65% of the local matches received by CCTA, so Burlington is not usually asked to provide a local match when new routes are being planned.

Birkett: Reallocation of existing resources sometimes makes up for shortfalls.

Tracy: Is Sunday service being considered?

Birkett: CCTA is looking into costs right now. New funding is extremely competitive.

Tracy: For the real time information being planned by CCTA, will there be on-site screens on bus stops for people who don't own smartphones?

Birkett: Busier stops and transfer stops will have display screens.

Spencer: It will also be possible to call over the phone and get information with the bus stop ID. The Council is encouraged to "make noise" to bring these issues to the CCTA Board.

#### Item 5: North Avenue Corridor Study, Nicole Losch

Losch: The first advisory committee meeting took place approximately two weeks ago. CCTA was also involved in this meeting. NPA representatives also attended the meeting. NPA representatives were asked to update residents at NPA meetings. Next on the schedule for the study is to compile the corridor's existing conditions, which is currently under way. The first public meeting is expected to

happen sometime in September, to fully understand the existing conditions. There is also discussion of having a corridor tour. There will also be a project website, which will be hosted through the CCRPC. The City website will also have a link to the project website. All the presentations and meeting minutes will be posted in the project's website.

Tracy: How is the study funded?

Losch: The study is funded through the Regional Planning Commission's Annual Work Program. The City provides a 20% match.

Ayers: When will the final report be ready?

Losch: The report should be finished around May, 2014. There are four public meetings scheduled for the study, not including the advisory committee meetings.

Ayres: Are advisory committee meetings open to the public?

Losch: Yes, they are.

Tracy: When would it be appropriate to check in again for progress on the study?

Losch: When we are closer to the Public Meetings.

Tracy: Who are the consultants?

Losch: Parsons Brinckerhoff and Third Sector Associates.

#### Item 6: Councilor's Updates:

##### Dewey Park:

Losch: Before Counts have been completed. The Pilot Project will start some time in July.

##### Safe Routes to School:

Ayers: Updates on North Avenue Project

Gomez: The Safe Routes to School project consists of pedestrian signal improvements on three intersections along North Avenue (Plattsburgh Avenue, Heineberg Road, Ethan Allen Shopping Center). The project also includes bumping out the southeast corner of the North Avenue – Plattsburgh Avenue intersection to reduce the crossing distance. This project is 100% State funded and will be built during the 2013 construction season.

##### Booth Street

Tracy: There are still speed issues along Booth Street after the installation of traffic calming. Is there anything additional that could be done?

Losch: What was put in place is the highest level of traffic calming. Chicanes are an option. We don't really have them in Burlington. Residents have to go through the traffic calming process again to request a revamp of the traffic calming. Multiple meetings are needed to complete the process.

Next TEUC Meeting:

The TEUC will tentatively be on break for July (will check with Councilor Mason).  
Next TEUC meeting will be Tuesday, August 20<sup>th</sup> at 5:00 PM at DPW.

Item 11: Adjourn

Ayres moves to adjourn. Tracy second. All in favor. Adjourned at 6:04 pm.

DRAFT