

## Department of Planning and Zoning

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## MEMORANDUM

**TO:** Mayor Weinberger  
Department Heads

**FROM:** David E. White, AICP, Director of Planning & Zoning

**DATE:** Thursday, November 08, 2012

**RE:** November Department Head Report

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For your interest, following is a summary of current activities of the Dept. of Planning & Zoning. Please feel free to contact me should you have any questions or wish to follow-up on any of these items.

### **Development Review & Permitting:**

- During the first quarter of FY13 Dept. staff took in nearly 370 requests which is above what might be considered typical for this time of year.
- Among the larger projects currently under review include:
  - Final Plat Review for a 30-unit Planned Unit Development on Appletree Point Lane.
  - Sketch plan review of more than 200 residential units on the SD Ireland site on Grove Street.

### **Comprehensive Planning:**

- **planBTV:** The public comment period on the "Discussion Draft" closed at the end of September. We received nearly 600 comments from the public and community organizations. Each comment has been reviewed by staff, recommendations for changes to the draft are being made to the Planning Commission, and final revisions being made. We anticipate releasing a "Final Draft" in early December which will kick-off the process towards final adoption which we expect to take place in late February/early March.
- **Climate Action Plan update:** The Council held the first of two public hearings on 16 July and referred the draft to the Board of Finance. Among the issues they will be discussing are adjustments to the GHG reduction targets to differentiate City operations from community actions. A redesigned draft with new GHG reduction targets for consideration by the BoF is currently being developed.
- **Open Space Plan update:** Funding from the Conservation Legacy Fund was approved and a consultant has been hired. A project website and community outreach tool are nearing completion.
- **Council Re-Districting:** Our staff is supporting the Council Re-Districting Committee in developing alternative scenarios. A webpage is being developed that will show maps of possible alternatives and enable public interaction.