

Burlington Employees Retirement System
Board Meeting Minutes
July 19, 2012

Board Members Present: James Strouse Paul Sisson
Ray Nails Jeffrey Wick
Munir Kasti

Others Present: Marina Collins Rich Goodwin
Karen Paul John Federico

James Strouse convened meeting at 8:45 AM.

1. Elect Chair, Vice-Chair and Recording Secretary: Mr. Nails moved to nominate James Strouse, Chair; Robert Hooper, Vice-Chair and Marina Collins, Recording Secretary, seconded by Mr. Wick. Motion carried 5:0.
2. Agenda: Mr. Nails moved to approve, seconded by Mr. Sisson. Motion carried 5:0.
3. Approval of Minutes 6/21/12: Mr. Nails moved to approve, seconded by Mr. Wick. Mr. Strouse added a correction to add a "T" to the end of Bryan in the last paragraph. Motion carried 5:0.
4. Approval of Bills: Mr. Nails moved to approve, seconded by Mr. Sisson. Motion carried 5:0.
5. Consideration of Retirement Applications: Mr. Nails moved to approve, seconded by Mr. Sisson. Motion carried 5:0.
6. Ratify Refund/Rollover of Contributions: Mr. Nails moved to approve, seconded by Mr. Kasti. Motion carried 5:0.
7. Other Business: Karen Paul suggested that Robert's Rules require one to be present when being nominated, that we should check that and ratify Mr. Hooper's nomination at the next meeting. She also suggested that Barry Bryant attend the monthly VPIC meetings or at least participate by phone. Mr. Strouse assured her we would attend to that matter. The board considered a Disability Retirement application that did not require Executive Session because it was considered an automatic approval. Mr. Nails moved to approve the retirement for Michael Gray, seconded by Mr. Wick. Motion carried 5:0.
8. Adjournment: Mr. Nails moved to adjourn, seconded by Mr. Wick at 9:15 AM. Motion carried 5:0