

**BURLINGTON INTERNATIONAL AIRPORT
FINANCIAL STATEMENTS
(An Enterprise Fund of the City of Burlington, Vermont)**



**FOR FISCAL YEARS ENDED
JUNE 30, 2021 AND 2020**



**Burlington International Airport
(An Enterprise Fund of the City of Burlington, Vermont)**

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Independent Auditors' Report

To the Honorable Mayor, City Council
and the Burlington Airport Commission
City of Burlington, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the Burlington International Airport, an Enterprise Fund of the City of Burlington, Vermont (the Airport) as of and for the years ended June 30, 2021 and 2020, as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Airport's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

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As discussed in Note 1, the financial statements present only the Airport and do not purport to, and do not, present fairly the financial position of the City of Burlington, Vermont as of June 30, 2021 and 2020, and the changes in its financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Burlington International Airport, an Enterprise Fund of the City of Burlington, Vermont as of June 30, 2021 and 2020, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we will also issue our report on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Airport's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
November 24, 2021



MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF JUNE 30, 2021

Within this section of the Burlington International Airport (the Airport) annual financial report, management provides a narrative discussion and analysis of the financial activities for the year ended June 30, 2021. The Airport's performance is discussed and analyzed within the context of the accompanying financial statements and note disclosures following this section.

Overview of the Financial Statements:

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements include (1) the statement of net position, (2) the statement of revenues, expenses and changes in net position, (3) the statement of cash flows, and (4) notes to financial statements.

The Statement of Net Position is designed to indicate our financial position as of a specific point in time. At June 30, 2021, it shows our net position of \$186,370,789 a change of \$15,822,341 in comparison to the prior year.

The largest portion of net position, \$165,586,755, reflects our net investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. This portion of net position increased \$16,826,231 from the prior year primarily from the acquisition of capital assets from AIP Grants less depreciation expense exceeding the debt service principal payment during the fiscal year.

An additional portion of net position, \$16,037,806, (restricted net position) represents resources that are subject to external restrictions on how they may be used. This portion of net position decreased (\$2,226,923) from the prior year primarily from the decrease in restricted PFC cash balance.

The remaining balance, or unrestricted net position, was \$4,746,228. This portion of net position increased \$1,223,033, or 35% from the prior.

The Statement of Revenues, Expenses and Changes in Net Position summarize our operating results and reveals how much, if any, of a profit was earned for the year. As discussed in more detail below, our change in net position for June 30, 2021 was \$15,822,341. There are two significant components of this increase. The first is the net income before capital contributions of (\$3,007,497). The second component is the recognition of the capital contributions received from the Federal Aviation Administration (FAA) and the State of Vermont for capital improvement of \$18,704,507. Collectively, these two components account for the net increase in net position. The Airport received significant stimulus grants under the CARES Act (\$8.7M) and CRRSA grant

(\$4.04M). The Airport used \$6,261,218 of the stimulus grant funds to cover fiscal year 2021 operating expenditures.

Financial Highlights:

The following is a summary of condensed financial data for the current and prior two fiscal years.

	Summary of Net Position (000s)		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
Assets:			
Current and other assets	\$ 27,257	\$ 41,562	\$ 33,462
Capital assets	<u>195,669</u>	<u>184,779</u>	<u>175,897</u>
Total assets	222,926	226,341	209,359
Deferred outflows of resources	<u>2,523</u>	<u>651</u>	<u>527</u>
Total assets and deferred outflows of resources	<u>\$ 225,449</u>	<u>\$ 226,992</u>	<u>\$ 209,886</u>
Liabilities:			
Current and other liabilities	\$ 5,981	\$ 20,612	\$ 6,224
Long term liabilities	<u>33,012</u>	<u>35,509</u>	<u>38,259</u>
Total liabilities	38,993	56,121	44,483
Deferred inflows of resources	85	323	583
Net position:			
Net investment in capital assets	165,587	148,760	142,106
Restricted	16,038	18,265	16,648
Unrestricted	<u>4,746</u>	<u>3,523</u>	<u>6,066</u>
Total net position	<u>186,371</u>	<u>170,548</u>	<u>164,820</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 225,449</u>	<u>\$ 226,992</u>	<u>\$ 209,886</u>

Summary of Changes in Net Position (000s)

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Operating revenues	\$ 10,213	\$ 16,211	\$ 19,288
Operating expenses	<u>(20,275)</u>	<u>(21,610)</u>	<u>(21,904)</u>
Operating loss	(10,062)	(5,399)	(2,616)
Nonoperating revenues (expenses)			
Other revenue	9,384	6,038	4,627
Other expense	<u>(2,204)</u>	<u>(1,894)</u>	<u>(1,818)</u>
Total nonoperating revenues and expenses	<u>7,180</u>	<u>4,144</u>	<u>2,809</u>
Net income (loss) before capital contributions and special items	(2,882)	(1,255)	193
Capital contributions - grants	18,705	7,779	10,167
Special items	<u>-</u>	<u>(796)</u>	<u>-</u>
Change in net position	15,823	5,728	10,360
Beginning net position	<u>170,548</u>	<u>164,820</u>	<u>154,460</u>
Ending net position	<u>\$ 186,371</u>	<u>\$ 170,548</u>	<u>\$ 164,820</u>

Operating revenues changed by (\$5,998,523) in 2021, a decrease of 37.0%. This decrease is a result of the COVID-19 pandemic which directly impacted enplanements, thus reducing revenues. The Airport experienced, as with most airports in the Country, a reduction in flying passengers starting in March 2020. The biggest reductions in revenues occurred in parking garage, car rental concessions, CFC and PFC revenue. Additional discussion for this change can be found in the Revenues section of this MD&A.

Operating expenses changed by (\$1,335,280) in 2021, a decrease of 6.18%. This change is mostly attributed to the decrease in non-personnel costs. Personnel costs were relatively flat and depreciation increased \$244,835. In addition, the Airport spent nearly \$125,331 on runway repairs which are being reimbursed 100% under the Military Construction National Guard Grant agreement (reported as non-operating grant).

Capital Assets:

Capital Assets - Net capital assets changed by \$10,889,998 in 2021, the difference between current year additions, net of CIP reclassification of \$17,225,494 and annual depreciation expense of \$6,335,496.

Significant capital asset additions in the current year include:

Additional information on capital assets can be found in the Notes to the Financial Statements.

Long-Term Debt:

Long-Term Debt - At the end of the current fiscal year, total bonded debt outstanding, including unamortized premiums, was \$26,910,262, all of which was backed by the full faith and credit of the government.

On May 22, 2018, Moody's Investors Service (Moody's) upgraded the airport's bond rating from Baa3 to Baa2. The upgrade to Baa2 reflects continued improvement in liquidity and stability in debt service coverage, combined with a strengthened cost recovery framework following the adoption of a five-year airline agreement that is residual in nature and provides for a 1.5X Debt Service Coverage Ratio and 200 days cash on hand. On July 14, 2020, February 22, 2021, and September 16, 2021 Moody's affirmed the Baa2 rating and stable outlook.

Likewise, on September 19, 2018, Fitch Ratings upgraded the airport's bond rating from BBB- to BBB with a stable outlook. On April 9, 2020, Fitch affirmed the BBB rating and revised the outlook to negative due to the COVID-19 uncertainty. On March 17, 2021, Fitch Ratings affirmed the BBB rating and maintained the outlook as negative due to ongoing COVID-19 uncertainty.

The Airport issued \$5.385 million in Airport Revenue Refunding Bonds, Series 2021A in March 2021. The Airport refinanced the principal and interest payments for July 2021, January 2022, and July 2023. This was done primarily in response to safeguard cash flow due to the revenue fluctuations and uncertainty caused by COVID-19.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

Historical Airport Operating and Financial Performance

The City of Burlington, Vermont (the City) accounts for the financial operations of the Airport as an Enterprise Fund. On an annual basis, the Airport has historically generated Revenues sufficient to pay its Operating Expenses, to meet its Bond Debt Service and to fund a portion of its capital expenses. In Fiscal Years 2013 through 2021, the Airport satisfied its Rate Covenant under the Resolution. The Rate Covenant requires the Airport to generate annual Revenues, net of Operating Expenses, of no less than 1.25 times Debt Service, and sufficient to meet all funding requirements for the Airport's accounts under the Resolution. The City has paid all Bond Debt Service and capital lease obligations timely and in full. See "Recent Financial Performance" herein.

Revenues

The Airport derives its Revenues from a variety of sources, including terminal revenues, parking, landing fees, car rentals, concessions and rentals of buildings and grounds. It has also applied for and been granted permission by the FAA to charge and collect PFCs for qualified capital expenditures and certain debt service.

The following table shows each of these revenue items since fiscal year 2017:

Historical Revenues (000s)	<i>Fiscal Year Ended June 30</i>				
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Airline Revenues					
Terminal Revenues	\$ 2,331	\$ 2,787	\$ 2,420	\$ 2,827	\$ 2,828
Landing Fee Revenues	1,721	1,921	1,890	1,566	829
Airline Surplus	-	690	536	-	-
Total Airline Revenues	4,052	5,398	4,846	4,393	3,657
Non-Airlines Revenues					
Parking Lot/Garage	5,488	5,852	6,409	4,747	1,642
Car Rental Concessions	2,048	2,237	2,539	2,179	1,303
Terminal Concessions	644	672	737	550	317
Terminal Non-Airline Rent	599	608	622	641	632
Building and Ground Rent	1,238	1,502	1,488	1,420	1,387
Other Non-Airline Revenues	1,036	1,148	1,162	1,061	787
Total Non-Airline Operating Revenues	11,053	12,019	12,957	10,598	6,068
CFC Revenues	1,283	1,319	1,485	1,220	488
Total Operating Revenues	\$ 16,388	\$ 18,736	\$ 19,288	\$ 16,211	\$ 10,213
Y-O-Y Operating revenue Growth		14.3%	2.9%	-16.0%	-37.0%
PFC Revenues	\$ 2,378	\$ 2,535	\$ 2,763	\$ 1,964	\$ 936

Terminal Revenues and Landing Fees

Terminal revenues and landing fees are paid by the airlines that operate at the Airport. Such fees are calculated pursuant to the airport airline agreements. The Airport has established five airport cost centers in order to fairly allocate Airport operating costs among the airlines and other tenants. The airlines signed the new airline agreements during FY 2017. American Airlines, United, Delta, and Jet Blue all signed the agreements and are considered signatory Airlines. The new airline agreement, which is a residual method contract, outlines the airline rates and charges methodology which are in effect from July 1, 2016 through June 30, 2021. This new five-year residual airline agreement provides strong and timely cost recovery. In 2019, Frontier began service at the Airport. The Airlines signed a one-year extension of the lease for the period July 1, 2021 to June 2022. Lease discussions are on-going, looking to sign an updated airline lease agreement.

The outbreak of coronavirus affected air travel beginning in March 2020. The Airlines reduced flights to correspond with lower flying public needs. The BTV airline agreement does give BTV

the ability to set rates to reach 1.5X of Debt Service. However, it was the decision of management not to increase the airline rates this year. BTV was successful in meeting and exceeding the debt coverage requirement of 1.25% per the bond documents. The fiscal year 2021 Debt coverage score is 1.37%.

Due to the new methodology within the Airline Agreement, the end of year true-up resulted in an Airline revenue surplus for the fiscal years 2017-2019. Negotiated into the agreement is the requirement that the airport debt coverage ratio will be 1.5X of Debt Service. If the Airport debt coverage ratio exceeds 1.5X at year-end, starting with fiscal year 2017, a credit will be issued back to the Airlines. If the Airport has less than 200 days cash on hand, only 50% of any overpayments will be due back to the airlines. Fiscal year 2019 surplus is \$535,577. Fiscal year 2018 airline revenues recognized fiscal year 2018 and 2017 surpluses as a result of the true-up resulting in airline revenues showing 16% increase from the prior year, as \$689,720 relates to surpluses (\$572,162 for FY17 and \$117,558 for FY18). The surplus from fiscal year 2019, 2018 and 2017 respectively, was retained by the Airport and used for various projects benefiting the airlines and approved by the airlines.

Parking

The City has made substantial investments since 2009 to expand parking capacity and to connect the north garage to the Airport with an enclosed second story walkway.

Current parking fees in the garage are \$12 per day. Parking revenues represented approximately 16% of the Airport's total operating revenue in fiscal year 2021, with a decrease of 65% from the previous year. This follows multiple years of substantial growth. The fiscal year 2021 decrease was a directly related to the coronavirus impact. Parking revenues began to improve late in fiscal year 2021. This trend is continuing in fiscal year 2022.

Car Rental Facilities

Car rental revenues represented approximately 12.8% of the Airport's total operating revenue in fiscal year 2020. Car rental revenues decreased 40.2% from the previous year, again due to the effect of the coronavirus impact. Car rental facilities occupy office and counter space within the terminal building adjacent to the luggage receiving area. In the fall of 2015, the Airport finalized car rental concession agreements with Avis/Budget, Hertz, Dollar, Enterprise, National/Alamo, which are in effect through June 30, 2020. The Airport is in discussions with the car rental companies regarding the agreements. The car rental concession agreement expired June 30, 2020. All existing car rental companies continued providing service at the airport. The agreement allowed us to proceed month-to-month and the car rental companies paid 10% of their revenues to the Airport. At this time, we are finalizing a new five-year car rental concession agreement.

In addition to terminal space, the rental car companies also occupy the second floor north of the parking garage and an onsite car wash facility immediately north of the FAA Control Tower. The Airport imposes a \$4 per day CFC on each car rental transaction, which resulted in approximately \$488,190 in revenue during fiscal year 2021. \$244,095 of the collected CFCs were utilized to support the debt service allocable to the parking garage expansion and operating expenses of the

garage per the car rental agreements. The City has allocated the remaining \$244,095 of the CFC charges collected to pay for the lease financing and costs of a consolidated quick turnaround car wash/return facility (QTA) which replaced the existing facility. This new facility will also provide the airport with an opportunity for an additional revenue stream in the form of land lease and transactions fees. The QTA opened in October 2021.

Terminal Concessions

Terminal concessions, such as food vendors Skinny Pancake, and gift/necessities vendors, such as Hudson News and other similar establishments, provide a variety of services for passengers, visitors, and employees at the Airport. Skinny Pancake, a local restaurant with three locations at the Airport, and newly expanded Hudson News facilities opened in Fiscal Year 2013. Food concession revenues decreased by 42.4% for fiscal year 2021 due to the coronavirus impact. Terminal concession revenues represented approximately 3.1% or \$317,065 of the Airport's total revenue in fiscal year 2021.

Buildings, Grounds, and Airfield Concession Revenues

Building and ground rent and airfield concession revenues ("Other Non-Airline Revenues") include revenue from certain parcels within the existing Airport footprint that have been rented to firms such as Federal Express, Pratt & Whitney, and Heritage, as well as hangar and facility rentals from cooperatives using the Airport for general aviation.

Buildings, grounds and airfield concession revenues represented approximately 13.6% of the Airport's total revenue in fiscal year 2021. These revenues decreased slightly from the previous year.

Other Revenue

Other revenues include a federal operating grant, interest income, administrative fees and tenant reimbursements. The tenant reimbursement component relates to property tax and casualty insurance assessments. Changes to this miscellaneous income are primarily affected by fees assessed by third party agencies.

Passenger Facility Charges

The Airport has applied for and received authorization from the FAA to impose and collect PFCs to fund many of the capital improvements it has initiated since 1997. In Fiscal year 2021, the Airport received 935,811 in PFC revenues, of which approximately \$1.128 million were used to pay that portion of Bond Debt Service attributable to authorized PFC projects during fiscal year 2021. In July 2020, the FAA approved the airport's PFC application to revise and increase the amount of PFC used for revenue bond payments related to the revenue bonds issued in 1997 & 2000. These revenue bonds were previously refunded.

As of June 30, 2021, the Airport had approximately \$8 million on deposit in the PFC Revenue Account, which is adequate to pay for the PFC projects being financed with Airport Revenue

Bonds. The Airport expects to continue to apply for authority to impose and collect PFCs for future projects under applicable FAA regulations.

Expenses

The Airport's expenses include typical expense categories covering airport operations. One expense that is not paid for by the Airport is the Aircraft Rescue and Fire Fighting services that are provided by the VT Air National Guard (VTANG) as part of its lease with the Airport, saving the Airport approximately \$2.5 million annually.

Salaries and benefits were slightly lower from fiscal year 2020 to fiscal year 2021, which is primarily because the airport had lower overtime costs and was able to defer and wait on filling certain positions. Service contracts represent third-party maintenance and other non-capital projects. This City interdepartmental expenses are the amounts reimbursed by the Airport to the City for financial, legal, and other necessary services the City provides to support the operations of the Airport.

Due to Other Governments and Special Items

The Mayor and Director of Aviation received approval from the City and FAA during fiscal year 2020 to list and sell seven Airport-owned properties known as the Kirby Cottages, located on Lily Lane in South Burlington. These properties were initially purchased using Federal Aviation Administration (FAA) Airport Improvement Program grant monies (AIP-109). However, the City and Airport were able to pull these properties out of the grant for the purposes of avoiding demolition of residential housing. As part of the Airport's sound mitigation program, prior to June 2017, the Airport purchased seven properties in South Burlington. At the time, these properties were located within an area designated by the FAA as incompatible land use, based on the 2015 noise map approved by the FAA. Because of their location, under FAA rules, the only option was to purchase and remove these homes. However, because concerns had been raised about the removing of affordable housing in the area around the airport, the City negotiated an option with the FAA to delay removing these homes until the end of the grant. The grant is now completed, and the FAA has offered in 2020, that the homes either be torn down or the grant money returned. The Mayor directed the airport to return the grant money and save these affordable homes because the newest noise map shows them to be outside the highest decibel levels. As of June 30th, 2020, the Airport owed the FAA \$2.5 million related to the original cost of the properties, which is showing as Due to other governments. The airport sold all seven properties in August 2020. The final sale price was approximately \$795,851 less than the recorded book value of the houses. Therefore, a special item is shown on the Statement of Revenues and Expenses in fiscal year 2020.

Recent Financial Performance

Airport net revenue was determined to have been above the Rate Covenant requirement of 1.25X of debt service in fiscal years 2011 through 2021. Debt Service, Operation and Maintenance expenses and other obligations of the Airport were fully and timely paid in each of those years.

The financial health and performance of the Airport is taken very seriously by the City, the Airport Commission and Airport management. Significant attention has been devoted to improving the Airport's financial operations in the past several years, including increasing non-airline dependent revenues and maintaining debt service coverage in accordance with the requirements of the Resolution.

The outbreak of the coronavirus pandemic primarily impacted the last four months of fiscal year 2020, and continues to impact the Airport. The entire travel industry was greatly affected with travel being significantly reduced for the time being. The FAA recognized this and responded by issuing CARES ACT grants to airports. The BTV airport received an \$8.7 million CARES ACT grant in May 2020. The Airport used \$2.3 million of this grant in fiscal year 2020 with the remaining \$6.4 million grant being reserved for fiscal 2021. In the spring of 2021, the FAA awarded the Airport at \$4.04 million CRRSA grant. The Airport used \$6.26 million in stimulus grant monies to cover fiscal year 2021 operating expenses. In addition, the Airport utilized \$1.249 million in CARES Act grant money toward the Airport Improvement Grant (AIP) local share.

The Airport finalized negotiations with the Airlines in the Fall of 2016. The Airlines signed the lease in fiscal year 2017. This new agreement calls for the terms to commence as of July 1, 2016 and continue for 5 years. The Airline lease sets the precedent for the methodology used to establish rates and charges, including landing fees, apron fees, and terminal rental rates. This basic methodology is referred to as a residual calculation giving greater risk to the airlines, while providing a sustainable financial future for the airport. The Airlines signed a one-year lease extension and is currently negotiating a new lease with the Airport.

In future fiscal years, as was done in fiscal years 2011-2021, the Airport expects to employ a portion of its PFC revenues in its coverage calculations, consistent with current FAA regulations as to the use of these revenues. In fiscal year 2021, the City continued to hold Airport funds in segregated accounts and use such Revenues only for Airport purposes, including reimbursing the City for shared services and for payroll, payables and capital expenditure draws covered by the City on an interim basis, in accordance with FAA regulations. PFC Revenues will continue to be deposited to a segregated PFC fund and used exclusively for projects approved for their use by the FAA, including the payment of debt service allocable to such projects.

The City and the Airport are continuing to carefully review any opportunity to increase revenues and decrease expenses. The Airport continually evaluates smart ways to increase non-airline revenues to help balance rates and charges billed to the Airlines. All expiring leases are being viewed as opportunities to improve the facility and increase rental revenue. The Airport also is continuing to request reimbursement (through the PFC program) for certain local matching amounts that the City contributed to the FAA approved projects. The local AIP share was \$234,008 in fiscal year 2021.

It is the goal of these initiatives to (i) provide additional transparency in the handling of Airport funds; (ii) ensure timely and proactive responses to any unusual or unexpected financial events with respect to the Airport. Additionally, negotiated into the new airline agreement is the requirement that the airport debt coverage ratio will be 1.5X of debt service. The agreement allows the airport to increase rates to meet this ratio. However, due to the current coronavirus pandemic, the airport management team decided not to increase the rates charged to the airlines. The debt covenant

requirement of net revenues to be 1.25% of debt service. The airport was able to exceed the bond requirement, with a score of 1.37%.

We believe this presentation tells our most accurate success story from fiscal years 2017 through 2021.

Rate Covenant Calculation From FY 2017 to 2021 (000s)	<i>Fiscal Year Ended June 30</i>				
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Revenues	\$ 16,625	\$ 17,716	\$ 18,347	\$ 18,377	\$ 16,763
O&M Expenses (as defined)	<u>12,327</u>	<u>13,404</u>	<u>13,838</u>	<u>14,462</u>	<u>12,943</u>
Net Revenues (as defined)	<u>\$ 4,298</u>	<u>\$ 4,312</u>	<u>\$ 4,509</u>	<u>\$ 3,915</u>	<u>\$ 3,820</u>
PFC Revenues Available for DS	\$ 1,176	\$ 1,180	\$ 981	\$ 832	\$ 1,128
Funds Available for DS	\$ 5,474	\$ 5,492	\$ 5,490	\$ 4,747	\$ 4,948
25% PFC Revenue for DS coverage	<u>294</u>	<u>295</u>	<u>245</u>	<u>208</u>	<u>282</u>
Adjusted funds Available for DS	<u>\$ 5,768</u>	<u>\$ 5,787</u>	<u>\$ 5,735</u>	<u>\$ 4,955</u>	<u>\$ 5,230</u>
Debt Service	\$ 3,650	\$ 3,662	\$ 3,660	\$ 3,610	\$ 3,605
Debt Service Coverage	1.50	1.50	1.50	1.31	1.37
Adjusted Debt Service Coverage	1.58	1.58	1.57	1.37	1.45

Liquidity

The following table reflects changes to the Airport's Liquidity since fiscal year 2017:

Liquidity Position (000s)	<i>Fiscal Year Ended June 30</i>				
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash and Investment balances					
Unrestricted cash ¹	\$ 5,764	\$ 7,754	\$ 7,860	\$ 14,389	\$ 3,342
O&M Reserve	3,302	3,307	3,312	3,317	4,532
Renewal and Replacement Reserve	217	216	217	218	200
PFCs ²	3,229	3,846	5,867	7,315	6,783
PFC Rolling Coverage	489	490	490	491	492
Debt Service Reserve Fund	3,751	3,651	3,798	3,904	3,840
Bond Debt Service Reserve ³	3,162	2,958	2,964	3,020	191
Total cash and investments	<u>\$ 19,914</u>	<u>\$ 22,222</u>	<u>\$ 24,509</u>	<u>\$ 32,654</u>	<u>\$ 19,380</u>

¹ FY20 includes revenue anticipation note of \$11M that was repaid in FY21.

² As a result of refunding during certain years, our debt service requirements decreased, thereby providing for an increase in our year-end PFC cash position.

³ Represents 1/6 Interest and 1/12 Principal Payments; decrease in 2021 resulted from refunding.

The current year decrease in cash and investments of \$13.2 million is primarily due to paying off the \$11 million Revenue Anticipation Note (RAN), the \$1.1 million decrease of CFC bank account to pay for construction of the Quick Turn Around facility and a decrease in the airport bond debt service reserve. Due to the revenue bond refinancing, the trustee is holding the debt service reserve funds. The RAN note was renewed for \$11.1 million in November 2021. The CARES ACT grant fund of \$2.3 million was received in fiscal year 2021. Decrease in PFC cash is due to lower enplanements. The Airport is preparing the next PFC application to add new eligible projects under this Federal program.

Requests for Information

This financial report is designed to provide a general overview of the City of Burlington Airport Enterprise Fund's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Clerk/Treasurer
City of Burlington, City Hall
149 Church Street
Burlington, VT 05401

CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT
STATEMENTS OF NET POSITION

JUNE 30

	<u>2021</u>	<u>2020</u>
Assets		
Current:		
Cash and short-term investments	\$ 3,341,663	\$ 14,389,499
Escrows	-	18,367
Accounts receivable, net of allowance for doubtful accounts	1,228,615	1,704,535
Intergovernmental receivables	5,351,447	6,199,932
PFC receivables	350,205	59,210
Loan receivable, current portion	81,321	78,921
Deposit on capital asset	2,200	-
Inventory	302,124	260,300
Prepaid expense	210,245	154,656
	10,867,820	22,865,420
Noncurrent:		
Restricted cash for passenger facility charges (PFC)	6,782,879	7,314,892
Restricted cash for prepaid cash reserve (PFC)	491,831	491,094
Restricted cash for R&R reserve fund	200,000	217,711
Restricted cash for debt service reserve	3,839,950	2,842,333
Restricted cash for bond debt service fund	190,677	3,019,881
Restricted cash for O&M reserve fund	4,532,470	3,317,059
Restricted investment for debt service reserve	-	1,061,759
Loan receivable, noncurrent portion	350,784	432,105
Land and construction in progress	106,157,614	89,031,891
Capital assets, net of accumulated depreciation	89,511,564	95,747,289
	212,057,769	203,476,014
Total Assets	222,925,589	226,341,434
Deferred Outflows of Resources		
Pension related:		
Deferred current year pension contributions	248,981	238,269
Difference between actual and expected experience	72,727	30,207
Difference between projected and actual investment earnings	172,197	14,780
Change in assumptions	61,466	92,421
Change in proportional share of contributions	186,721	132,571
OPEB related:		
Difference between expected and actual experience	118,657	142,434
Deferred amount on refunding	1,662,200	-
	2,522,949	650,682
Total Deferred Outflows of Resources	2,522,949	650,682
Total Assets and Deferred Outflows of Resources	\$ 225,448,538	\$ 226,992,116

(continued)

The accompanying notes are an integral part of these financial statements.

CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT
STATEMENTS OF NET POSITION

JUNE 30

(continued)

	<u>2021</u>	<u>2020</u>
Liabilities, Deferred Inflows of Resources and Net Position		
Liabilities		
Current:		
Accounts payable	\$ 3,289,489	\$ 3,843,800
Retainage payable	740,885	818,819
Accrued liabilities	92,430	89,703
Accrued interest	638,360	685,218
Due to other governments	-	2,447,766
Unearned revenue	1,217,219	1,113,096
Grant anticipation note	-	498,672
Revenue anticipation note	-	11,100,000
Other liabilities	2,597	13,930
Current portion of:		
Revenue bonds payable	131,507	2,497,880
Capital leases payable	616,585	600,281
Accrued employee compensated absences	294,729	327,169
Total current liabilities	<u>7,023,801</u>	<u>24,036,334</u>
Noncurrent:		
Revenue bonds payable, net of current portion	26,778,755	26,820,262
Net pension liability	2,363,918	1,834,449
Total OPEB liability	271,015	257,184
Capital leases payable, net of current portion	2,555,577	3,172,162
Total noncurrent liabilities	<u>31,969,265</u>	<u>32,084,057</u>
Total Liabilities	38,993,066	56,120,391
Deferred Inflows of Resources		
Pension related:		
Difference between expected and actual experience	8,715	39,466
Change in assumptions	45,014	82,544
Changes in proportional share of contributions	-	176,055
OPEB related:		
Change in assumptions	30,954	25,212
Total Deferred Inflows of Resources	<u>84,683</u>	<u>323,277</u>
Net Position:		
Net investment in capital assets	165,586,755	148,760,524
Restricted	16,037,806	18,264,729
Unrestricted	4,746,228	3,523,195
Total Net Position	<u>186,370,789</u>	<u>170,548,448</u>
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 225,448,538</u>	<u>\$ 226,992,116</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BURLINGTON, VERMONT

**BURLINGTON INTERNATIONAL AIRPORT
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**

FOR THE YEARS ENDED JUNE 30

	<u>2021</u>	<u>2020</u>
Operating Revenues:		
Charges for services	\$ 10,020,340	\$ 16,067,281
Intergovernmental	<u>192,368</u>	<u>143,950</u>
Total Operating Revenues	10,212,708	16,211,231
Operating Expenses:		
Personnel costs	4,520,898	4,611,128
Non-personnel costs	9,418,743	10,816,615
Depreciation	<u>6,335,496</u>	<u>6,182,674</u>
Total Operating Expenses	<u>20,275,137</u>	<u>21,610,417</u>
Operating Loss	(10,062,429)	(5,399,186)
Other Income (Expenses):		
Passenger facility charges	935,811	1,963,840
Nonoperating grants	125,331	989,780
COVID grants	7,636,908	2,278,701
Investment income	33,564	147,113
Amortization of bond premium	142,880	153,687
Interest expense and fiscal charges	(1,830,954)	(1,467,226)
Building rent	445,252	363,396
Building rental expenses	(372,868)	(426,824)
Gain on disposal of capital assets	606	37,468
Other income	<u>63,733</u>	<u>103,779</u>
Total Other Income (Expenses)	<u>7,180,263</u>	<u>4,143,714</u>
Net Loss Before Capital Contributions and Special Items	(2,882,166)	(1,255,472)
Capital contributions	18,704,507	7,779,623
Special items	<u>-</u>	<u>(795,851)</u>
Change in Net Position	15,822,341	5,728,300
Net Position at Beginning of Year	<u>170,548,448</u>	<u>164,820,148</u>
Net Position at End of Year	<u>\$ 186,370,789</u>	<u>\$ 170,548,448</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BURLINGTON, VERMONT

**BURLINGTON INTERNATIONAL AIRPORT
STATEMENTS OF CASH FLOWS**

FOR THE YEARS ENDED JUNE 30

	<u>2021</u>	<u>2020</u>
Cash Flows From Operating Activities:		
Receipts from customers and users	\$ 10,600,383	\$ 15,919,850
Other receipts and reimbursements	63,733	103,779
Receipts of operating grants	192,368	143,950
Payments to suppliers	(9,928,167)	(11,604,519)
Payments for wages and benefits	(4,456,422)	(4,585,839)
Other building rents	445,252	363,396
Other building expenses	<u>(372,868)</u>	<u>(426,824)</u>
Net Cash (Used For) Operating Activities	(3,455,721)	(86,207)
Cash Flows From Noncapital Financing Activities:		
Nonoperating intergovernmental grants	125,331	989,780
COVID grants	9,303,489	-
Loan payments from Burlington Community Development Corporation	<u>78,921</u>	<u>76,591</u>
Net Cash Provided By Noncapital Financing Activities	9,507,741	1,066,371
Cash Flows From Capital and Related Financing Activities:		
Acquisition and construction of capital assets	(19,375,624)	(14,164,093)
Proceeds from sale of assets	1,917,419	37,468
Capital grants	17,886,411	9,198,978
Repayment to Federal Aviation Authority	(2,447,766)	-
Passenger facility charges	644,816	2,404,878
Drawdowns on line of credit	1,268,574	11,598,672
Repayment of line of credit	(12,867,246)	(351,528)
Deposit to refunding escrow from release of debt service	(1,572,200)	-
Principal paid on revenue bonds	(2,355,000)	(2,245,000)
Release from escrow	18,367	2,784,980
Principal paid on capital leases	(600,281)	(753,780)
Interest paid on revenue bonds	(1,233,759)	(1,308,550)
Interest paid on other debt	<u>(644,053)</u>	<u>(183,934)</u>
Net Cash Provided By (Used For) Capital and Related Financing Activities	(19,360,342)	7,018,091
Cash Flows From Investing Activities:		
Sale of investments	1,061,759	2,099,918
Receipt of interest and dividends	<u>33,564</u>	<u>147,114</u>
Net Cash Provided By Investing Activities	<u>1,095,323</u>	<u>2,247,032</u>
Net Change in Cash and Cash Equivalents	(12,212,999)	10,245,287
Cash and Cash Equivalents, Beginning of Year	<u>31,592,469</u>	<u>21,347,182</u>
Cash and Cash Equivalents, End of Year	<u>\$ 19,379,470</u>	<u>\$ 31,592,469</u>

(continued)

The accompanying notes are an integral part of these financial statements.

CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30

(continued)

	<u>2021</u>	<u>2020</u>
Reconciliation of Operating Loss to Net Cash		
Used For Operating Activities:		
Operating income (loss)	\$ (10,062,429)	\$ (5,399,186)
Depreciation	6,335,496	6,182,674
Other building rents	445,252	363,396
Other income	63,733	103,779
Other building expenses	(372,868)	(426,824)
Changes in assets, liabilities, and deferred outflows/inflows:		
Customer and concessions receivable	475,920	(53,120)
Inventories	(41,824)	3,853
Prepays	(55,589)	(116,878)
Deferred outflows of resources	(210,067)	58,127
Accounts payable	(400,678)	(680,527)
Accrued liabilities	2,277	5,795
Unearned revenue	104,123	(94,311)
Other liabilities	(11,333)	5,648
Accrued compensated absences	(32,440)	46,400
Net pension liability	529,469	211,126
Total OPEB liability	13,831	145,177
Deferred inflows of resources	<u>(238,594)</u>	<u>(441,336)</u>
Net Cash Used For Operating Activities	\$ <u>(3,455,721)</u>	\$ <u>(86,207)</u>

The accompanying notes are an integral part of these financial statements.

BURLINGTON INTERNATIONAL AIRPORT
(An Enterprise Fund of the City of Burlington, Vermont)

NOTES TO THE FINANCIAL STATEMENTS

June 30, 2021 and 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. The Financial Reporting Entity

The Burlington International Airport, an Enterprise Fund of the City of Burlington, Vermont (the Airport) is a municipally owned airport organized in 1920. The Airport is located in South Burlington, Vermont.

The Airport operates as a department of the City of Burlington, Vermont (the City). As such, these financial statements are not intended to present the financial position and results of operations of the City of Burlington, Vermont, as a whole.

The accounting policies of the Airport conform to generally accepted accounting principles in the United States of America, as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies.

B. Basis of Presentation

Enterprise Funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Based on the above definition, the Airport is accounted for utilizing enterprise fund accounting.

C. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Proprietary fund financial statements are reported using the *economic resources measurement focus*. This means that all assets and liabilities associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net position). Fund equity (i.e., total net position) is segregated into net investment in capital assets, restricted net position, and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net position.

D. Basis of Accounting

Basis of accounting refers to when revenue and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The financial statements are prepared utilizing the *accrual basis of accounting*. Accordingly, revenues and expenses are recognized at the time goods and services are provided or received.

Operating revenues are defined as income received from the rent of terminal space and buildings, landing fees, concession commissions and parking receipts.

Nonoperating revenues are defined as income received from sources other than those defined above. Nonoperating revenues include investment income, passenger facility charges (PFC), grant income, building rents from buildings purchased for future expansion and the sale of equipment.

Operating expenses are defined as the ordinary costs and expenses of the Airport for operations, maintenance and repairs. Operating expenses include the costs of operating the Airport and related buildings as well as administrative and general expenses and depreciation and amortization. Operating expenses do not include the principal and interest on bonds, notes or other indebtedness, certain grant expenses, amortization of bond issue costs, or expenses related to the rental of buildings purchased for future expansion.

E. Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

F. Cash, Cash Equivalents, and Investments

Deposits with financial institutions consist primarily of demand deposits and savings accounts.

Cash recorded by the Airport is combined with cash of the City in determining amounts covered by Federal Deposit Insurance Corporation or by collateral held by the City's banks.

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Airport consist of debt related securities which are carried at fair value.

G. Receivables

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

H. Inventories

Inventory quantities are determined by physical count and are valued at the lower of cost or market value. Inventories at the Airport consist of maintenance supplies and parts.

I. Capital Assets

Capital assets include nondepreciable assets, such as construction in progress and land, and depreciable assets, such as land improvements, buildings and improvements, and machinery, vehicles, and equipment recorded at cost. Land includes all ancillary charges such as demolition costs. Equipment includes assets acquired under capital leases that transfer substantially all risks of ownership to the Airport. Contributed assets are recorded at acquisition value at the time received. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. The Airport's capitalization policy considers two factors. Property will be capitalized when:

1. The combined cost to put a unit in service totals more than \$10,000, (no threshold is applied to land and buildings).
2. The unit's estimated life is greater than five years.

The Airport follows the policy of charging to expenses annual amounts of depreciation which allocates the cost of plant and equipment over their estimated useful lives. The Airport employs the straight-line method for determining the annual charge for depreciation.

The depreciable lives of capital assets are as follows:

	<u>Depreciable Lives</u>
Land improvements	30 Years
Buildings and improvements	25 - 150 Years
Infrastructure	10 - 40 Years
Machinery, equipment and vehicles	5 - 15 Years

J. Long-Term Obligations

In the Airport's statements revenue bonds payable, capital leases payable, accrued employee compensated absences, total OPEB liability, and net pension liability are reported as long-term liabilities.

2. DEPOSITS AND INVESTMENTS

A. Custodial Credit Risk

The custodial credit risk for deposits and investments is the risk that, in the event of bank or counterparty failure, deposits may not be returned or the value of investments or collateral securities that are in the possession of another party may not be recovered. The Airport's cash and short-term investments include deposits, money market accounts, and securities with original maturities of one year or less. The deposits and money market accounts are fully collateralized. As of June 30, 2021, the Airport does not have investments. At June 30, 2020, investments in securities were held in the Airport's name.

B. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment.

As of June 30, 2020, the Airport's investments in U.S. Treasury Notes and U.S. Government Agencies of \$553,223 and \$508,536, respectively, had an implied credit rating of AAA.

C. Concentration of Credit Risk

Concentration of credit risk is the risk that an individual investment represents a significant concentration of the total portfolio. As of June 30, 2020, the Airport's investment in U.S. Government Agencies makes up 48% of total investments. In addition, as of June 30, 2020, the Airport had a U.S. Treasury Note that makes up 38% of the total investments.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City's policy limits maturities for investments in U.S. Treasury Notes and U.S. Government Agencies to 10 years.

E. Fair Value

The categorization of financial instruments within the valuation hierarchy is based on the lowest level of input that is significant to the fair value measurement. The hierarchy is prioritized into three levels (with Level 3 being the lowest) defined as follows:

Level 1: Quoted prices in active markets for identical assets or liabilities that the entity has the ability to access.

Level 2: Observable inputs other than prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated with observable market data.

Level 3: Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the investments.

The fair value of the Airport’s investment in U.S. Treasuries Notes and U.S. Government Agencies were determined based on “Level 2” inputs for June 30, 2020. The valuation techniques used to measure the fair value of the “Level 2” instruments were valued based on quoted market prices or model-driven valuations using significant inputs derived from or corroborated by observable market data. The Airport does not have any investments in the “Level 1” or “Level 3” category.

3. ACCOUNTS RECEIVABLE

Accounts receivable consist of the following at June 30:

	<u>2021</u>	<u>2020</u>
Customer / concessions receivables	\$ 1,236,459	\$ 1,712,379
Less: Allowance for doubtful accounts	<u>(7,844)</u>	<u>(7,844)</u>
Net Receivables	<u>\$ 1,228,615</u>	<u>\$ 1,704,535</u>

4. INTERGOVERNMENTAL RECEIVABLE

The majority of this balance represents reimbursements requested from the Federal Aviation Administration’s Airport Improvement Program (AIP), and State Department of Transportation, for capital related expenditures incurred in fiscal 2021. Additional receivables represent other reimbursements from Federal and local governments. The intergovernmental receivable consists of the following at June 30:

	<u>2021</u>	<u>2020</u>
Airport Improvement Projects:		
AIP 122 - Reconstruct Apron 7	\$ 1,154,624	\$ 275,220
AIP 118 - Taxiway Gulf Phase 2	1,100,411	1,670,867
AIP 120 - Security Access Upgrades	558,971	101,818
AIP 123 - Chamberlain HVAC Upgrade	518,443	-
AIP 125 - Terminal Integration Project	324,399	-
Taxiway Bravo Construction	256,298	-
AIP 116 - Air Carrier Apron Phase 5 & 6	236,800	584,609
AIP 114 - Air Carrier Apron Phase 4	-	483,478
AIP 109 - Noise Land Acquisition 2017	-	316,880
Other AIP	662,072	456,359
Other Intergovernmental:		
CARES Act	486,789	2,278,701
Law Enforcement Officer Grant	<u>52,640</u>	<u>32,000</u>
Total	<u>\$ 5,351,447</u>	<u>\$ 6,199,932</u>

5. LOAN RECEIVABLE

In 2006, the Airport issued a \$1,400,000 note to Burlington Community Development Corporation (BCDC), a special revenue fund of the City, to assist in financing the construction of a new Airport support hanger. The terms of the note require monthly payments of \$7,764 beginning in July 2006 for twenty years with interest at 3%. The note is due in June 2026.

The outstanding balance at June 30 is as follows:

	<u>2021</u>	<u>2020</u>
Balance due	\$ 432,105	\$ 511,026
Less: current portion	<u>(81,321)</u>	<u>(78,921)</u>
Long-term portion	<u>\$ 350,784</u>	<u>\$ 432,105</u>

Future maturities are anticipated to be as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 81,321	\$ 11,851	\$ 93,172
2023	83,795	9,378	93,173
2024	86,344	6,829	93,173
2025	88,970	4,203	93,173
2026	<u>91,675</u>	<u>1,497</u>	<u>93,172</u>
	<u>\$ 432,105</u>	<u>\$ 33,758</u>	<u>\$ 465,863</u>

6. PROPERTY, PLANT AND EQUIPMENT

Capital asset activity for the years ended June 30 is as follows:

	2021			
	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 54,692,520	\$ -	\$ (1,900,000)	\$ 52,792,520
Construction in progress	34,339,371	19,854,567	(828,844)	53,365,094
Total capital assets, not being depreciated	89,031,891	19,854,567	(2,728,844)	106,157,614
Capital assets, being depreciated:				
Land improvements	55,710,082	-	-	55,710,082
Buildings	29,353,903	-	-	29,353,903
Building improvements	1,257,879	-	-	1,257,879
Infrastructure	96,395,313	-	-	96,395,313
Machinery & equipment	12,939,130	116,585	(317,655)	12,738,060
Vehicles	155,553	-	-	155,553
Total capital assets, being depreciated	195,811,860	116,585	(317,655)	195,610,790
Less accumulated depreciation for:				
Land improvements	(28,758,789)	(1,226,558)	-	(29,985,347)
Buildings	(11,415,100)	(588,459)	-	(12,003,559)
Building improvements	(215,310)	(52,320)	-	(267,630)
Infrastructure	(51,507,897)	(3,850,966)	-	(55,358,863)
Machinery & equipment	(8,113,032)	(601,638)	300,841	(8,413,829)
Vehicles	(54,443)	(15,555)	-	(69,998)
Total accumulated depreciation	(100,064,571)	(6,335,496)	300,841	(106,099,226)
Total capital assets, being depreciated, net	95,747,289	(6,218,911)	(16,814)	89,511,564
Total capital assets, net	\$ 184,779,180	\$ 13,635,656	\$ (2,745,658)	\$ 195,669,178

	2020			
	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 53,804,892	\$ 1,646,774	\$ (759,146)	\$ 54,692,520
Construction in progress	30,565,336	14,637,170	(10,863,135)	34,339,371
Total capital assets, not being depreciated	84,370,228	16,283,944	(11,622,281)	89,031,891
Capital assets, being depreciated:				
Land improvements	45,704,261	10,005,821	-	55,710,082
Buildings	29,353,903	-	-	29,353,903
Building improvements	1,257,879	-	-	1,257,879
Infrastructure	96,395,313	-	-	96,395,313
Machinery & equipment	12,842,434	399,646	(302,950)	12,939,130
Vehicles	155,553	-	-	155,553
Total capital assets, being depreciated	185,709,343	10,405,467	(302,950)	195,811,860
Less accumulated depreciation for:				
Land improvements	(27,715,450)	(1,043,339)	-	(28,758,789)
Buildings	(10,826,641)	(588,459)	-	(11,415,100)
Building improvements	(162,990)	(52,320)	-	(215,310)
Infrastructure	(47,654,258)	(3,853,639)	-	(51,507,897)
Machinery & equipment	(7,783,990)	(629,362)	300,320	(8,113,032)
Vehicles	(38,888)	(15,555)	-	(54,443)
Total accumulated depreciation	(94,182,217)	(6,182,674)	300,320	(100,064,571)
Total capital assets, being depreciated, net	91,527,126	4,222,793	(2,630)	95,747,289
Total capital assets, net	\$ 175,897,354	\$ 20,506,737	\$ (11,624,911)	\$ 184,779,180

7. **SHORT-TERM DEBT**

Grant Anticipation Note

The Airport used a Grant Anticipation Note (GAN) to finance airport improvement projects prior to grant reimbursement from the Federal Aviation Administration and the State Department of Transportation. On November 14, 2019, the Airport entered into a GAN in the principal amount of up to \$7,000,000 with an interest rate of 3.065%. On July 1, 2020, the GAN was increased to \$23 million to reflect the significant increase in FAA grants issued to the Airport. The Airport renewed the GAN on November 17, 2021 for \$10,000,000.

Short-term debt activity for the years ended June 30 is as follows:

<u>Description</u>	Balance at <u>7/1/20</u>	<u>Draws</u>	<u>Repayments</u>	Balance at <u>6/30/21</u>
Grant Anticipation Note	\$ 498,672	\$ 1,268,574	\$ (1,767,246)	\$ -

<u>Description</u>	Balance at <u>7/1/19</u>	<u>Draws</u>	<u>Repayments</u>	Balance at <u>6/30/20</u>
Grant Anticipation Note	\$ 351,528	\$ 498,672	\$ (351,528)	\$ 498,672

Revenue Anticipation Note

Part of the Airport’s COVID-19 emergency response measures was to obtain funds through temporary borrowing in order to pay the ordinary running operating expenses of the Airport as it was expected that there would not be sufficient funds on hand. On May 6, 2020, the Airport entered into a Revenue Anticipation Note (RAN) agreement in the principal amount of \$11,100,000, with an interest rate of 1.85%. On May 7, 2020 the Airport drew down \$11,100,000. The RAN was repaid in full on May 6, 2021. The Airport renewed the RAN for \$11,100,000 on November 17, 2021.

8. CAPITAL LEASE OBLIGATIONS

The Airport enters into lease agreements as the lessee for the purpose of financing the acquisition of major pieces of equipment. These lease agreements qualify as capital lease obligations for accounting purposes (even though they include clauses that allow for cancellation of the lease in the event the City does not appropriate funds in future years) and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date of the leases.

The Airport had the following leases outstanding at June 30:

	<u>2021</u>	<u>2020</u>
Capital lease for airport equipment. The rental payments are made annually for \$74,486 including interest at 2.77%, maturing on August 10, 2025.	\$ 372,434	\$ 446,920
Capital lease payable via the City's general master lease program for a snow plow. The rental payments are made twice a year for a total of \$88,850 including interest at 2.47%, maturing on September 30, 2023.	222,123	310,973
Capital lease for the airport's Parking Access Revenue Control System (PARCS). The rental payments are made twice a year for total annual payments of \$193,411 including interest at 2.37%, maturing on March 2, 2024.	616,116	809,527
Capital lease for airport equipment. The rental payments are made twice a year for total annual payments of \$345,015 including interest at 2.99%, maturing on September 18, 2027.	<u>2,242,594</u>	<u>2,587,609</u>
Total lease payments	3,453,267	4,155,029
Less: amount that represents interest	<u>(281,105)</u>	<u>(382,586)</u>
Total lease obligation	3,172,162	3,772,443
Less: amount due within one year	<u>(616,585)</u>	<u>(600,281)</u>
Capital lease obligation, net of current portion	<u>\$ 2,555,577</u>	<u>\$ 3,172,162</u>

Future minimum lease payments consisted of the following as of June 30, 2021:

<u>Fiscal Year</u>	
2022	\$ 701,762
2023	686,557
2024	626,925
2025	501,000
2026	862,537
Thereafter	<u>74,486</u>
Subtotal	3,453,267
Less: amounts representing interest	<u>(281,105)</u>
Total	<u>\$ 3,172,162</u>

The following is an analysis for the leased assets included in capital assets at June 30:

	<u>2021</u>	<u>2020</u>
Machinery, vehicles and equipment	\$ 6,471,106	\$ 6,471,106
Less: accumulated depreciation	<u>(1,414,739)</u>	<u>(1,138,172)</u>
Equipment under capital leases, net	<u>\$ 5,056,367</u>	<u>\$ 5,332,934</u>

9. LONG-TERM DEBT

Revenue Bonds (public offerings) - The Airport issues bonds where the City pledges income to pay the debt service. Revenue bonds outstanding at June 30 are as follows:

<u>2021</u>					
<u>Description</u>	<u>Original Issue Amount</u>	<u>Serial Maturities Begin</u>	<u>Serial Maturities Through</u>	<u>Interest Rates</u>	<u>Amount Outstanding as of 06/30/21</u>
Revenue Refunding Bond 2021 Series A	\$ 5,175,000	7/1/2021	7/1/2030	1.20 - 3.00%	\$ 5,175,000
Revenue Refunding Bond 2012 Series A	\$ 17,670,000	7/1/2019	7/1/2028	4.00 - 5.00%	11,520,000
Revenue Refunding Bond 2014 Series A	\$ 15,660,000	7/1/2015	7/1/2030	4.00 - 5.00%	<u>9,515,000</u>
Total					<u>\$ 26,210,000</u>

<u>2020</u>					
<u>Description</u>	<u>Original Issue Amount</u>	<u>Serial Maturities Begin</u>	<u>Serial Maturities Through</u>	<u>Interest Rates</u>	<u>Amount Outstanding as of 06/30/20</u>
Revenue Refunding Bond 2012 Series A	\$ 17,670,000	7/1/2019	7/1/2028	4.00 - 5.00%	\$ 16,245,000
Revenue Refunding Bond 2014 Series A	\$ 15,660,000	7/1/2015	7/1/2030	4.00 - 5.00%	<u>12,230,000</u>
Total					<u>\$ 28,475,000</u>

Maturities are as follows (excluding the lease obligations):

Public Offering Revenue Bonds			
Fiscal Year	Principal	Interest	Total
2022	\$ -	\$ 116,607	\$ 116,607
2023	-	615,658	615,658
2024	2,810,000	1,023,858	3,833,858
2025	2,935,000	900,988	3,835,988
2026	3,060,000	772,283	3,832,283
2027 - 2031	17,405,000	1,762,186	19,167,186
	<u>\$ 26,210,000</u>	<u>\$ 5,191,580</u>	<u>\$ 31,401,580</u>

Unamortized Premium - Debt premiums in connection with the sale of bonds are amortized over the terms of the related debt. Unamortized balances are included as a component of long-term debt.

Changes in long-term debt and other obligations are as follows for the year ended June 30:

	2021							
	Total					Total	Less	Equals
	Balance 7/1/20	Additions	Reductions	Refunding	Balance 6/30/21	Current Portion	Long Term Portion	
Revenue refunding bond 2012 series A	\$ 16,245,000	\$ -	\$ (1,495,000)	\$ (3,230,000)	\$ 11,520,000	\$ -	\$ 11,520,000	
Revenue refunding bond 2014 series A	12,230,000	-	(860,000)	(1,855,000)	9,515,000	-	9,515,000	
Revenue refunding bond 2021 series A	-	5,175,000	-	-	5,175,000	-	5,175,000	
Total revenue bonds payable	28,475,000	5,175,000	(2,355,000)	(5,085,000)	26,210,000	-	26,210,000	
Add: unamortized premium	843,142	-	(142,880)	-	700,262	(131,507)	568,755	
Subtotal	29,318,142	5,175,000	(2,497,880)	(5,085,000)	26,910,262	(131,507)	26,778,755	
Net pension liability	1,834,449	529,469	-	-	2,363,918	-	2,363,918	
Total OPEB liability	257,184	13,831	-	-	271,015	-	271,015	
Capital leases	3,772,443	-	(600,281)	-	3,172,162	(616,585)	2,555,577	
Compensated absences	327,169	157,748	(190,188)	-	294,729	(294,729)	-	
Total	<u>\$ 35,509,387</u>	<u>\$ 5,876,048</u>	<u>\$ (3,288,349)</u>	<u>\$ (5,085,000)</u>	<u>\$ 33,012,086</u>	<u>\$ (1,042,821)</u>	<u>\$ 31,969,265</u>	

	Total				Total	Less	Equals
	Balance				Balance	Current	Long
	7/1/19	Additions	Reductions	Refunding	6/30/20	Portion	Term
							Portion
Revenue refunding bond 2012 series A	\$ 17,670,000	\$ -	\$ (1,425,000)	\$ -	16,245,000	\$ (1,495,000)	\$ 14,750,000
Revenue refunding bond 2014 series A	13,050,000	-	(820,000)	-	12,230,000	(860,000)	11,370,000
Total revenue bonds payable	30,720,000	-	(2,245,000)	-	28,475,000	(2,355,000)	26,120,000
Add: unamortized premium	996,829		(153,687)	-	843,142	(142,880)	700,262
Subtotal	31,716,829	-	(2,398,687)	-	29,318,142	(2,497,880)	26,820,262
Net pension liability	1,623,323	211,126	-	-	1,834,449	-	1,834,449
Total OPEB liability	112,007	145,177	-	-	257,184	-	257,184
Capital leases	4,526,223	-	(753,780)	-	3,772,443	(600,281)	3,172,162
Compensated absences	280,769	168,539	(122,139)	-	327,169	(327,169)	-
Total	\$ 38,259,151	\$ 524,842	\$ (3,274,606)	\$ -	\$ 35,509,387	\$ (3,425,330)	\$ 32,084,057

The 2012, 2014 and 2021 Revenue Bonds were issued pursuant to General Bond Resolutions and are secured by a pledge of net Airport revenues. Pursuant to the General Bond Resolutions, revenues mean all rates, fees, charges, or other income and includes rentals, proceeds of insurance or condemnation or other disposition of assets, proceeds of bonds or notes and earnings from the investment of revenues.

On an annual basis, revenues must be sufficient after deducting operating expenses to meet minimum debt service coverage requirements of 1.25. Revenues for this purpose represent all rates, charges, rents and other income, including PFC revenues available for debt service. Operating expenses represent O&M (operation and maintenance), excluding depreciation. Certain other exclusions apply. City's Bond Counsel has determined that the effect of GASB 68 and 75 on pension and OPEB expense is excludable from O&M and, therefore, not included in determining Net Revenues available for debt service. In fiscal year 2021 and 2020, the Airport recognized \$7,636,908 and \$2,278,701 in CARES Act grant revenue, respectively, that is included in the debt coverage ratio as this money was used 100% to cover operating expenses. If minimum debt service coverage requirements are not met, the Airport must take timely corrective action. The Airport met the required debt coverage ratio for 2021 and 2020 with 1.37 and 1.31, respectively.

Advanced Refunding

On March 16, 2021, the Airport issued taxable airport revenue refunding bonds 2021 Series A (the "refunding bonds") in the amount of \$5,175,000 with variable interest rates ranging from 1.2% to 3.0% and released debt service reserves of \$2,157,700 to partially advance refund \$5,085,000 of the 2012 and 2014 Series A Revenue Bond payments with interest rates of 4-5% maturing on July 1, 2021, January 1, 2022 and July 1, 2022. After issuance costs and discount of \$329,908, and funding of the new debt service reserve of \$258,962, the net proceeds were \$6,743,830. The net proceeds from the issuance of the refunding bonds were used to purchase U.S. government securities and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the refunded bonds mature. The advance refunding met the requirements of an in-substance debt defeasance and the refunded bonds were removed from the Airport's financial statements.

As a result of the advance refunding, the Airport reduced its total debt service cash flow requirements by \$1,589,226, which resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$481,634. Defeased debt at June 30, 2021 is \$5,085,000.

10. **RESTRICTED NET POSITION**

Restricted net position was comprised of the following at June 30:

	<u>2021</u>	<u>2020</u>
Restricted for debt service and capital projects (PFC)	\$ 6,782,879	\$ 7,314,892
Restricted for prepaid cash reserve (PFC)	491,831	491,094
Restricted for renewal and replacement reserve	200,000	217,711
Restricted for debt service reserve fund	3,839,949	3,904,092
Restricted for debt service	190,677	3,019,881
Restricted for operations and maintenance reserve	<u>4,532,470</u>	<u>3,317,059</u>
Total	<u>\$ 16,037,806</u>	<u>\$ 18,264,729</u>

The restricted PFC cash above of \$7,274,710 (\$6,782,879 and \$491,831) in addition to the PFC amount included in the debt service reserve above of \$694,667 and \$7,182 included in unrestricted cash, for a total of \$7,976,559, is presented in the Schedule of Passenger Facility Charges Collected and Expended (Other Information).

11. **RETIREMENT BENEFITS AND RESULTING NET PENSION LIABILITY**

Defined Benefit Plan: All full-time employees of the Airport participate in the City of Burlington Employees' Retirement System (the Plan), a cost sharing, single employer defined benefit plan. The Airport follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, with respect to the Plan.

Plan Description: Substantially all employees of the Airport are members of the Plan and are classified as Class B members. Eligible employees must participate in the Plan. The City Council has the authority to amend the benefit terms of the Plan by enacting ordinances and sending them to the Mayor for approval.

At June 30, 2021, the Airport reported a net pension liability for its proportionate share of the City's total net pension liability per GASB 68. The net pension liability was measured as of June 30, 2020. At June 30, 2021 and 2020, Fund's proportion was 2.40% and 2.20%, respectively. For more information on the City's plan, see the City of Burlington, VT Annual Comprehensive Financial Report.

Benefits Provided: Class B retirees who have attained the age of 55 or older and completed 5 or more years of creditable service (age and years of creditable service vary depending on agreements) are eligible for benefits based on average final earnable compensation (AFC) during either

the highest 5 or 3 non-overlapping 12-months periods depending on hiring dates. For details on agreements and AFC, see the City of Burlington, VT Comprehensive Annual Financial Report.

Contributions: The Airport contributed \$248,981 and \$238,269 for the fiscal years ending June 30, 2021 and 2020, respectively. The City uses the direct rate smooth method for funding. The Airport's contributions were based on full time equivalents and wages. Employer and employee contribution rates are governed by the respective collective bargaining agreements. The employer and plan members share the cost of benefits. The plan members contribute 6.20% of the employee's base pay.

Summary of Significant Accounting Policies: For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan was used as reported on the City of Burlington, VT Comprehensive Annual Financial Report. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Actuarial assumptions: The net pension liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.6 percent
Salary increases	2.6 percent per year
Investment rate of return	7.3 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 Adjusted to 2006 Total Dataset Mortality Table, projected to the valuation date with Scape MP-2020.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the period July 1, 2012 through June 30, 2017, with discount rate updated from 7.40% to 7.30%.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class as of June 30, 2020 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap Core Equity	30.00%	7.50%
SMID Cap Core Equity	18.00%	10.20%
International Equity	10.00%	5.50%
Emerging Markets Equity	10.00%	10.10%
Private Equity	2.00%	10.90%
Real Estate / Timber	10.00%	8.40%
Core Fixed Income	20.00%	8.30%
Long-term Return Assumption		7.40%

Total nominal long-term expected rate of return (ROR) is equal to the sum of the above individual asset class RORs and the expected long-term inflation rate of 2.60%.

Discount Rate: The discount rate used to measure the net pension liability was 7.30%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the fiduciary net position was projected to be available to make all future benefit payments to the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the Airport's proportionate share of the net pension liability calculated using the discount rate, as well as what the Airport's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

Fund's net pension liability as of:	1% Decrease	Discount Rate	1% Increase
June 30, 2021	\$ 3,153,803	\$ 2,363,918	\$ 1,698,566
June 30, 2020	\$ 2,533,585	\$ 1,834,449	\$ 1,245,861

Deferred Outflows and Inflows of Resources: Deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized in pension expense for of subsequent fiscal year. Other amounts reported as deferred outflows and inflows of resources related to pension are recognized in pension expense in future fiscal years as follows:

Amortization Year	As of 6/30/21	As of 6/30/20
2021	\$ 135,789	\$ (80,623)
2022	186,313	(3,668)
2023	69,588	36,541
2024	47,692	19,664
	<u>\$ 439,382</u>	<u>\$ (28,086)</u>

Pension Plan Fiduciary Net Position: Detailed information about the pension plan’s fiduciary net position is available in the separately issued City of Burlington financial report. No separate stand-alone report is issued for the pension system.

Further disclosures about the Pension Plan are included in the City of Burlington, Vermont’s Annual Comprehensive Financial Report.

12. OTHER POST-EMPLOYMENT BENEFITS (OTHER THAN PENSION) – OPEB GASB 75

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, replaces the requirements of *Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expenses. This Statement identifies the methods and assumptions that are required to be used to project benefit payments, discounted projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

General Information about the OPEB Plan

Plan Description

In addition to providing the pension benefits described, the City provides postemployment healthcare and life insurance benefits for retired employees through the City’s plan.

In addition, the City allows certain retired employees to purchase health insurance through the City at the City’s group rates. GASB No. 75 recognizes this as an implied subsidy and requires accrual of this liability.

Benefits Provided

The City provides medical, prescription drug, mental health/substance abuse and life insurance to retirees and their covered dependents. All active employees who retire from the City and meet the eligibility criteria may receive these benefits.

Funding Policy

The Plan Sponsor's Funding Policy is to contribute the employer portion of retiree benefit payments annually.

Contributions

Employer and employee contribution rates are governed by the respective collective bargaining agreements. The OPEB plan is currently funded on a pay-as-you-go basis. The employer and plan members share the cost of benefits. The plan members contribute 5.20% of the monthly premium cost, depending on the plan in which they are enrolled. The Airport contributes the balance of the premium costs.

Actuarial Assumptions and Other Inputs

The total OPEB liability was determined by an actuarial valuation as of July 1, 2021, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.60% per year. This assumptions is consistent with the Social Security Administration's current best estimate of the ultimate long-term annual percentage increase in CPI, as published in the 2019 OASDI Trustees Report.
Rate of annual aggregate payroll growth	2.60% per year
Interest rate	2.16% as of June 30, 2021 (Prior: 2.21%)
Healthcare cost trend rates	6.50% for 2019, reducing by 0.2% each year to an ultimate rate of 4.60% per year rate for 2029 and later.
Retirees' share of benefit-related costs	Retirees are responsible for a portion of premium rates not covered by the City.

The actuarial assumptions used in the valuation were based on the results of an actuarial experience study that was performed for the five-year period ending June 30, 2017.

Discount Rate

The discount rate used to measure the total OPEB liability was 2.16% and 2.21% for the years ending June 30, 2021 and 2020, respectively.

Since the OPEB plan is not funded, the selection of the discount rate is consistent with the GASB 75 standards linking the discount rate to the 20-year AA municipal bond index for unfunded OPEB plans. The discount rate used for the valuation is equal to the published Bond Buyer general obligation 20-year-Bond Municipal Index effective as of June 30, 2021 and 2020.

Total OPEB liability

The Airport’s total OPEB liability of \$271,015 and \$257,184 was measured as of June 30, 2021 and 2020, respectively and was determined by an actuarial valuation as of July 1, 2021 and June 30, 2019, respectively.

Changes in the Total OPEB Liability

Detailed information about the changes in total OPEB liability is available in the separately issued City of Burlington, Vermont’s Annual Comprehensive Financial Report.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

	<u>1% Decrease in Discount Rate</u>	<u>Current Discount Rate</u>	<u>1% Increase in Discount Rate</u>
June 30, 2021	\$310,224	\$271,015	\$238,551
June 30, 2020	\$294,221	\$257,184	\$226,540

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
June 30, 2021	\$243,642	\$271,015	\$304,585
June 30, 2020	\$233,242	\$257,184	\$286,358

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the years ending June 30, 2021 and 2020, the Airport recognized an OPEB expense of \$27,170 and \$37,121, respectively. The remaining amounts reported as deferred outflows of resources

and deferred inflows of resources related to OPEB will be recognized in OPEB expense over the next 6 years.

Further disclosures about the OPEB Plan are included in the City of Burlington, Vermont's Annual Comprehensive Financial Report.

13. DEFERRED COMPENSATION PLAN

The Airport offers its employees a deferred compensation plan (DCP) administered through the City in accordance with Section 457 of the Internal Revenue Code (IRC). The plan permits employees to defer a portion of their salary until future years. The deferred compensation is not available to the employees until termination, retirement, death, or for "unforeseeable emergency" as defined by the IRC. Investments of the DCP are self-directed by employees.

14. RELATED PARTY TRANSACTIONS

It is the City's policy to charge or pay interest based on outstanding balances advanced to or borrowed from the municipal funds of the City. The interest rate is based on the average interest rate which would have been earned in the City's sweep account. Total interfund interest received/(paid), net, during 2021 and 2020 was \$219 and \$5, respectively.

The City Clerk/Treasurer's office charges all departments for administration and risk management fees. The City Council approves, through the budget process, the annual assessments. For the years ending June 30, 2021 and 2020, administrative and risk management fees paid to the City General Fund was \$487,094 and \$465,179, respectively.

The Airport contracted with other City departments to provide services such as security from the Police Department at a fee of \$1,212,000 and \$1,205,150 for fiscal years 2021 and 2020, respectively.

15. LEASES

The Airport leases office, building and ground space to various Airport related businesses, including airlines, car rental companies, food and gift concessions, governmental agencies and others. The lease rates vary and are computed based upon square footage, percentages of gross revenues and combinations of the two. The leases expire at varying dates through 2033.

Lease revenue for the years ending June 30, 2021 and 2020 was approximately \$7,110,000 and \$8,224,000, respectively. Future lease revenue estimated to be received in each of the next five fiscal years under these agreements are as follows:

2022	\$ 8,300,000
2023	\$ 8,800,000
2024	\$ 8,990,000
2025	\$ 9,095,000
2026	\$ 9,180,000

16. COMMITMENTS AND CONTINGENCIES

Grants - Amounts received or receivable from grantor agencies, including possible grant assurance violations at the Airport, are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Airport expects such amounts, if any, to be immaterial.

Construction Commitments – The Airport has a number of ongoing Airport Improvement Program (AIP) projects for construction and land acquisition, as well as several Passenger Facility Program (PFC) projects for terminal improvements that are funded from restricted assets. AIP projects include taxiway and apron reconstruction, Master Plan and Noise Compatibility Program planning grants, and building demolition related to previously acquired property and land acquisition. The PFC projects include energy projects, cargo apron reconstruction, escalator and baggage carousel projects and related work.

17. RISK MANAGEMENT

A. Insurance

The Airport is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employee; and natural disasters. The Airport manages these risks through a combination of commercial insurance packages and through the City's risk management program.

The City carries commercial insurance to cover its property, casualty, and general liability risks. Commercial property insurance, inland marine and employment practices insurance coverage is provided by Travelers and is offered on a guaranteed cost basis with a deductible of \$50,000. The City has a large-deductible worker's compensation plan with Travelers Indemnity Company.

The Airport also carries Airport Owners and Operators General Liability insurance with the following limits:

Completed Operations Aggregate	\$100 million
Personal Injury and Advertising Injury Aggregate	\$50 million
Malpractice Aggregate	\$50 million
Each occurrence limit	\$100 million
Fire Damage – any one fire	\$500,000
Medical Expenses – any one person	\$10,000
Hangarkeepers Limit – any one aircraft	\$100 million
Hangarkeepers Limit – any one occurrence	\$100 million

For Health and Dental insurance, the City self-insures with appropriate stop-loss coverage in place to cover large claims. The stop-loss limits are as follows:

Health insurance	\$130,000 per occurrence with no stop loss coverage
Dental insurance	The benefit from this coverage cannot exceed \$1,500 per participant

All of the City’s self-insurance programs are administered by a third-party administrator, which processes and pays the claims and then bills the City for the amount of the total claims paid.

The costs associated with these self-insurance plans are budgeted in the City’s General Fund and allocated to the Airport based on the following:

<u>Type</u>	<u>Allocation Method</u>
Worker's compensation	50% Experience and 50% Exposure
Health	Number of employees and levels of coverage
Dental	Actual claims and administrative fees paid
Liability	Adjusted operating budgets
Property	Insured value of city structures

The City has elected to pay actual unemployment claims instead of enrolling in an unemployment insurance program. There were no claims in the year ending June 30, 2021.

B. Factors Affecting the Airline Industry

The City’s ability to derive revenues from its operation of the Airport depends upon many factors, many of which are not subject to the control of the City. Revenues may be affected by the ability of the Signatory Airlines, individually and collectively, to meet their respective obligations under the Airport Agreements. This year in particular, with the coronavirus affecting both the airline industry as well as the entire country, the airport is very closely monitoring this effect. The pandemic impacted the last quarter of fiscal year 2020 and continues to impact the new fiscal year. Prior to coronavirus, the airline industry was seeing tremendous enplanement growth, including growth at BTV airport. However, the pandemic

has created some volatility in which the recovery will take some time. Historically, the airline industry's results have correlated with the performance of the economy. Regarding recent financial performance (pre-COVID), the Airlines had experienced their greatest profitable years, following several years of positive net revenues. The projections for 2022 are showing a quicker recovery than originally predicted. Beginning in January 2021, COVID-19 vaccines started becoming available, which in turn has improved the demand for airline travel. The Federal Government recognizes the importance of the airline industry and thus, provided significant stimulus grant funds to airports. To date, the BTV Airport has received \$12.74 million in stimulus funds (CARES Act and CRRSA grant). In addition, the Airport is anticipating an additional \$7.6 million grant under the American Rescue Plan Act during fiscal year 2022. These grants provide the airport with the ability to cover all expenditures and maintain full operations.

The City's ability to generate Net Revenues and PFCs depends on sufficient levels of aviation activity and passenger traffic at the Airport. The achievement of increased passenger traffic will depend partly on the profitability of the airline industry and the ability of individual airlines to provide sufficient capacity to meet demand. The airline industry has been adding seats and experiencing significant enplanement growth with growth in recent years. The Airport expects air travel to return to pre-COVID levels over the next few years.

The City's ability to derive Net Revenues from its operation of the Airport depends upon many factors which affect the airlines' operations at the Airport, many of which are not subject to the control of the City, including the economy, domestic and international affairs, air transportation disruptions, the threat of terrorism and international conflict, health crises, cost structure of the airlines, including the cost of aviation fuel, and labor issues. The City cannot assess the impact that these factors will have on the airline industry and, in turn, on the Net Revenues.

In addition, many factors have combined to create structural changes in the travel market that have altered consumer travel patterns. As a result of increased security protocols from the Department of Homeland Security, the Transportation Security Administration has mandated various security measures that have resulted in security taxes and fees and potentially longer passenger processing and wait times at airports. Both add to the costs of air travel and make air travel less attractive to consumers relative to ground transportation, especially to short-haul destinations. Additionally, consumers have become more price sensitive. Efforts of airlines to stimulate traffic by heavily discounting fares have changed consumer expectations regarding airfares with the introduction of Ultra-Low-Cost Carriers (ULCC). Consumers have come to expect extraordinarily low fares from ULCC operators (Spirit, Allegiant, etc.). In addition, the availability of fully transparent price information on the Internet now allows quick and easy comparison shopping, which has changed consumer purchasing habits. This has made pricing and marketing even more competitive in the U.S. airline industry. Smaller corporate travel budgets, combined with the higher costs of travel, have made business customers more amenable to communications substitutes such as tele- and video-conferencing.

Faced with the growth of lower-cost airlines and evolving business technology, legacy airlines (United, Delta, and American) have been forced to change their business practices, including reducing or eliminating service on unprofitable routes, reducing their workforces,

implementing pay cuts, reducing fares to compete with low-cost carriers, deferring aircraft deliveries and streamlining operations.

The aviation industry is cyclical and subject to intense competition and variable demand. Further, airline debt levels remain high, many airlines have large unfunded pension obligations and many airlines have an aging aircraft fleet and/or aging computer systems. The airlines are vulnerable to fuel price spikes, labor activity, recession and external shocks (such as terrorism, pandemics, military conflicts and natural disasters). As a result, financial performance can fluctuate dramatically from one reporting period to the next, however, airlines have recently shown record profitability. Typically, at small and non-hub airports, airlines serve these markets with smaller regional airline affiliates. These are typically flown with smaller aircraft with lower paying pilots. Burlington International Airport has seen differences in this trend with introduction of legacy carrier mainline (larger) aircraft serving multiple markets. The Airport, through on-going communication with airline partners, have also been made aware of legacy carriers liquidating the smaller aircraft in their fleets. Further during the last fiscal year, Burlington International Airport has not only retained all of the legacy airlines throughout the pandemic, but added additional service from new and incumbent air carriers. This now includes a non-stop to Boston with Boutique Airline, and Miami was announced in FY2021 with American Airlines. The airport has also gained new service in the current fiscal year with Minneapolis/ St. Paul with Sun Country Airlines.

The City makes no representation with respect to the continued viability of any of the carriers serving the Airport, airline service patterns, or the impact of any airline failures on the Net Revenues and PFC or CFC collections. Additionally, no assurance can be given that adverse or catastrophic events will not happen in the future.

18. MAJOR CUSTOMERS

A significant portion of the Airport's earnings and revenues are directly or indirectly attributed to the activity of a few major airlines.

The Airport's earnings and revenues could be materially and adversely affected should these major airlines discontinue operations, and should the Airport be unable to replace the airline with similar activity. The level of operations is determined based upon the relative share of enplaned passengers. The following represents major concentrations and their respective airline passenger shares:

	<u>2021</u>	<u>2020</u>
American	45%	30%
United	29%	31%
Delta	18%	24%

19. SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 24, 2021, which is the date the financial statements were available to be issued.

On November 17, 2021, the Airport has issued \$10,000,000 Grant Anticipation Note with an interest rate equal to the daily simple secured overnight financing rate (SOFR) rate plus 1%, with a floor of 1.25%, which was the effective interest rate to the Airport at closing and maturity date of November 16, 2022, as well as an \$11,100,000 Revenue Anticipation Note with an interest rate of 1.85% and maturity date of November 16, 2021.

20. NEW ACCOUNTING PRONOUNCEMENTS

The Governmental Accounting Standards Board (GASB) has issued Statement No. 87, Leases, effective for the Airport beginning with its fiscal year ending June 30, 2022. This statement establishes new reporting and disclosure requirements, including the recording of various operating leases in the financial statements.

The Airport is currently evaluating the impact of the implementation of GASB No. 87 on its financial statements.

**CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT
SCHEDULE OF PROPORTIONATE SHARE (GASB 68)
OF THE NET PENSION LIABILITY
REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2021
(Unaudited)**

Burlington Employees' Retirement System

Fiscal Year	Measurement Date	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Total Pension Liability
June 30, 2021	June 30, 2020	2.40%	\$2,363,918	\$2,656,886	88.97%	66.37%
June 30, 2020	June 30, 2019	2.20%	\$1,834,449	\$2,538,239	72.27%	70.00%
June 30, 2019	June 30, 2018	2.14%	\$1,623,323	\$2,375,629	68.33%	71.41%
June 30, 2018	June 30, 2017	1.87%	\$1,630,284	\$1,899,810	85.81%	66.77%
June 30, 2017	June 30, 2016	2.95%	\$2,631,042	\$1,795,630	146.52%	63.75%
June 30, 2016	June 30, 2015	3.18%	\$2,169,468	\$1,664,402	130.35%	70.35%
June 30, 2015	June 30, 2014	2.38%	\$1,278,506	\$1,642,817	77.82%	75.00%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

**CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT**

**SCHEDULE OF PENSION CONTRIBUTIONS (GASB 68)
REQUIRED SUPPLEMENTARY INFORMATION**

**JUNE 30, 2021
(Unaudited)**

Burlington Employees' Retirement System

Fiscal Year	Contractually Required Contribution	Contributions in Relation to the Contractually Required Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
June 30, 2021	\$ 248,981	\$ (248,981)	\$ -	\$ 2,606,391	9.55%
June 30, 2020	\$ 238,269	\$ (238,269)	\$ -	\$ 2,656,886	8.97%
June 30, 2019	\$ 216,312	\$ (216,312)	\$ -	\$ 2,538,239	8.52%
June 30, 2018	\$ 203,967	\$ (203,967)	\$ -	\$ 2,375,629	8.59%
June 30, 2017	\$ 254,514	\$ (254,514)	\$ -	\$ 1,899,810	13.40%
June 30, 2016	\$ 270,003	\$ (270,003)	\$ -	\$ 1,795,630	15.04%
June 30, 2015	\$ 281,375	\$ (281,375)	\$ -	\$ 1,664,402	16.91%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

**CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT**

**SCHEDULE OF PROPORTIONATE SHARE OF THE TOTAL OPEB LIABILITY (GASB 75)
REQUIRED SUPPLEMENTARY INFORMATION**

(Unaudited)

City OPEB plan

Fiscal Year	Measurement Date	Proportion of the Total OPEB Liability	Proportionate Share of the Total OPEB Liability	Covered Payroll	Total OPEB Liability as a Percentage of Covered Payroll
June 30, 2021	June 30, 2021	3.91%	\$271,015	\$2,362,236	11.47%
June 30, 2020	June 30, 2020	3.91%	\$257,184	\$2,302,374	11.17%
June 30, 2019	June 30, 2019	2.10%	\$112,007	\$1,642,196	6.82%
June 30, 2018	June 30, 2018	2.10%	\$104,692	\$1,600,581	6.54%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.



Report on Compliance with Requirements of
the Passenger Facility Charge Program
and on Internal Control Over Compliance
in Accordance with the Passenger Facility Charge
Audit Guide for Public Agencies

Independent Auditors' Report

To the Honorable Mayor, City Council
and Burlington Airport Commission
City of Burlington, Vermont

Report on Compliance for the Passenger Facility Charge Program

We have audited the Burlington International Airport, an enterprise fund of the City of Burlington, Vermont (the Airport), for compliance with the types of compliance requirements described in the *Passenger Facility Charge Audit Guide for Public Agencies (the Guide)* issued by the Federal Aviation Administration, applicable to its passenger facility charge program that could have a direct and material effect on the Airport's passenger facility charge program for the year ended June 30, 2021. Our responsibility is to express an opinion the Airport's compliance based on our audit procedures.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the Passenger Facility Charges Program.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for the Airport's passenger facility charge program based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the Guide. Those standards and the Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the passenger facility charges program occurred. An

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine



audit includes examining, on a test basis, evidence about the Airport's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with the Airport's Passenger Facility Charges Program. However, our audit does not provide a legal determination of the Airport's compliance.

Opinion on Passenger Facility Charge Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the Passenger Facility Charge program for the year ended June 30, 2021.

Report on Internal Control Over Compliance

Management of the Airport is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Airport's internal control over compliance with the types of requirements that could have a direct and material effect on the Passenger Facility Charge program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the Passenger Facility Charge program and to test and report on internal control over compliance in accordance with the Guide, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Airport's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Purpose of This Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *Passenger Facility Charge Audit Guide for Public Agencies*. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Revenues and Expenditures of Passenger Facility Charges

We have audited the financial statements of the Burlington International Airport, the enterprise fund of the City of Burlington, Vermont (the Airport) as of and for the year ended June 30, 2021, and have issued our report thereon dated November 24, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Airport's basic financial statements. The accompanying schedule of revenues and expenditures of passenger facility charges is presented for purposes of additional analysis as required by the *Passenger Facility Charge Audit Guide for Public Agencies* and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of passenger facility charges is fairly stated in all material respects in relation to the basic financial statements as a whole.

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
November 24, 2021

**CITY OF BURLINGTON, VERMONT
BURLINGTON INTERNATIONAL AIRPORT
SCHEDULE OF PASSENGER FACILITY CHARGES
FOR THE YEAR ENDED JUNE 30, 2021**

Cash balance - July 1, 2020	\$ 8,520,592
 Receipts	
Passenger facility charges collected	644,816
Interest earnings	<u>11,254</u>
Total receipts	656,070
 Disbursements	
Project No. 96-01-I-00-BTV	138,284
Project No. 00-03-C-00-BTV	55,398
Project No. 10-04-C-00-BTV	487,358
Project No. 20-07-C-00-BTV	<u>519,063</u>
Total disbursements	<u>1,200,103</u>
Decrease in cash balance	<u>(544,033)</u>
 Cash balance - June 30, 2021	 <u><u>\$ 7,976,559</u></u>

See Note 10 for reconciliation of above cash to the restricted accounts presented in the financial statements.

BURLINGTON INTERNATIONAL AIRPORT

Schedule of Findings and Questioned Costs For the Year Ended June 30, 2021

I. Summary of Auditor's Results

Financial Statements

Type of auditors' report issued: unmodified

Internal Control over Financial Reporting:

- Material weaknesses identified? Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? Yes None reported

Noncompliance material to financial statements noted? Yes No

Passenger Facility Charges Program

Internal Control over the Programs:

- Material weaknesses identified? Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? Yes None reported

Type of auditors' report issued on compliance for the Programs: Unmodified

- Any audit findings disclosed that are required to be reported in accordance with Passenger Facility Charges Audit Guide for Public Agencies? Yes No

II. Financial Statement Findings

None reported.

III. Findings and Questioned Costs for the Program

None reported.