



COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

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Minutes to the CD&NR Committee meeting 8/4/10, 7-9 pm Burlington Police Dept conference room.

Present for the committee: David Berezniak, (DB) chair, Ed Adrian (EA) Emma Mulvaney-Stanak (EMS)

Staff: Larry Kupferman (LK), Jenny Davis (CEDO/CCAN), Kirsten Merriman-Shapiro (KMS), CEDO.

Others present: Lea Terhune, NPA, Ward 4 Steering Committee

Chair Berezniak convenes the meeting at 7:10 pm.

1) **Agenda:**

LK requests the committee consider 2 additional items:

7.5 committee sponsorship of a resolution authorizing the Mayor to sign a letter of agreement to participate in the CCRPC HUD Sustainable Region Planning Grant

7.6 committee sponsorship of a resolution to Council regarding recent development opportunity for Champlain College on Lakeside Avenue.

EMS requests agenda item 7.7 to discuss the Church St. WIFI installation.

EA moved the agenda as amended; EMS seconded and so moved.

2) **Minutes from 7/14/10**

EMS moved to approve the minutes as drafted, EA seconded as so moved.

3) **Public Forum**

Lea Terhune, NPA WARD \$ Steering Committee member offered 4 ideas for Ward 4/7 neighborhood initiatives:

1. Neighborhood Improvement - two presentations at assembly meetings by developer presenting preview of major impact project near Starr Farm, and request for parks to clean up pedestrian gateway to Leddy Park.
2. Civic Engagement - Aug 17 BBQ, introduce residents to people who serve on boards and commissions, brief presentation by each appointed official; and Aug 21 parade, carrying CELEBRATE the VOTE banner to City Hall which will be open for voting until Noon.

3. Primary Election - need for public information before the primary - location of checklists, deadline for registering and registration process, high visibility placement of signs, and designated parking areas; rules about signs and banners.

4. Ask Councilors to use their FPF privileges to post information about primary election, and about CELEBRATE the VOTE Parade."

Ms. Terhune provided materials for the committee:

a major impact project announcement from Frank von Turkovitch to Ward 4 and Ward 7 NPAs, a sketch of pedestrian gateway connecting Leddy Park to North Avenue, and an invitation to Aug 17 BBQ sent to all board and commission members.

4) NPA update

Staff member Jenny Davis updated the committee on the following:

- August 17th ward 4/7 barbeque celebrating volunteerism in civic matters and inviting all members of City committees
- Ward 2/3 steering committee is seeking citizens to join the steering committee;
- Neighborhood improvement night in November will focus of the Parks and Recreation Dept along with the Legacy Program in order to survey the master plan requirements of the dept; EMS asks that the Master Plan include every park of every size in the City;
- The NPA steering committees are organizing a get out the vote walk on 8/21 to raise awareness of voting in the primary and the general election in November;
- The Mayors office will coordinate a city wide front porch forum about voter information; DB suggests that it happen more than once and that counselors can re-post it through their resources;

*5) POWER/PACE bond issue update

LK reports verbally that the POWER/PACE program is temporarily on hold until the national issue of mortgage holders and the primary position of PACE assessments is clarified – probably by federal legislation. No action required by the committee tonight and plans for debt authority will take place for the March, 2011 Town meeting ballot.

*6) Downtown TIF District resolution for 8/9/10 council meeting

LK request the committee approve the attached Council resolution describing the Downtown TIF district development plan as required by state statute.

EA moved to sponsor the resolution and send it to Council on 8/9/10; EMS seconded and so moved.

*7) National Registry of Historic Places designation for the Moran building

In seeking the support of the committee, KMS provided a copy of the application to the US Dept of Interior for a National Register of Historic Places to designate the Moran building as a historic site so as to receive historic tax credits. She plans to present the same information to the Parks, Arts and Culture Committee in anticipation of bringing a resolution to the

Council in September. The eligibility of the building as well as the proposed activities has been determined to be eligible and council action is required.

EA expressed concern about making a permanent designation but understands the distinction between the federal designation rather than a state designation.

EMS moved to sponsor a resolution to this effect; EA seconded and so moved.

***7.5) CCRPC HUD Sustainable Region Planning Grant**

LK asked the committee to sponsor a resolution authorizing the Mayor to sign a letter joining a consortium of Chittenden County and Franklin-Grand Isle municipalities in response to a grant application by the CCRPC to HUD for a “sustainable region planning” grant. EMS moved, ED seconded and so moved.

***7.6) Champlain College on Lakeside Avenue development and City agreement**

LK requested the committee join Councilors Berezniak and Paul is sponsoring a resolution to authorize the City administration to enter in to agreement with Champlain College to add to the development on Lakeside Avenue to the master agreement with regard to city services and other matters.

EA and EMS agreed to become sponsors of the resolution.

***7.7) Church St. WIFI installation**

EA moved to seek Council approval of a request to the Board of Finance for a \$7500 allocation so that Burlington Telecom could install a free WIFI access for Church Street (outdoors) and City Hall Park; EMS seconded and so moved.

EMS moves to adjourn at 8:25.

The next meeting will be on 9/1/10 at 6:30 immediately following the license Committee meeting in room 12 of City Hall.

Notes submitted by Larry Kupferman