



# OFFICE OF THE CLERK/TREASURER

City of Burlington

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## MINUTES BOARD OF FINANCE MAY 10, 2010

Mayor Kiss convened a meeting of the Board of Finance at 4:24 p.m. Councilors Wright and Paul present, Asst. CAO Pacy in place of CAO Leopold. Councilor Keogh arrived 4:29 pm.

### 1. Agenda

The agenda was approved without any changes.

### 2. Burlington International Airport

- A. Purchase of Vehicles/Equipment - Brian Searles presented a report requesting authorization to purchase four vehicles. The vehicles to be purchased through the City's master lease program. The total amount of purchase \$985,759.00. \$870,000.00 of this is for a second large scale, high speed snow removal piece of equipment. Asst. CAO Pacy made a motion to approve the purchases and recommend approval of the large piece of equipment to the City Council for approval. The motion seconded by Karen Paul and passed 4-0, Councilor Keogh did not vote.
- B. Upgrade of Terminal Alarm System – Brian Searles presented a report requesting authorization to upgrade old fire suppression and alarm systems at the airport terminal and garage. Asst. CAO Pacy made a motion to approve and recommend approval to the City Council. The motion seconded by Councilor Wright and passed unanimously.

### 3. Fire Department Budget

Chief Engineer Michael O'Neil presented the Fire Department FY2011 budget request. A handout was provided that included supplemental requests above the level funded mandate. Additionally, the handout provided the written responses to the items identified in the auditor's management letter. Councilor Bushor had questions about and informed the Board of the status of the Deputy Chief's compensation request by the Institutions and Human Resources Committee.

### 4. Burlington City Arts Budget

Director Doreen Kraft presented the Burlington City Arts FY2011 budget request. A handout was provided. Councilor Paul inquired about the responses to the auditor's management letter. Director Kraft indicated that she was finalizing the response and would forward upon completion. Councilor Wright inquired about the gap in revenues from the Quadracentennial. Director Kraft indicated that this deficit was still being reduced through grant and other efforts.

The meeting of the Board of Finance was then adjourned at 5:48 p.m.