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BOARD OF FINANCE MONDAY, JANUARY 25, 2010

MINUTES

Mayor Kiss convened the meeting of the Board of Finance at 5:20 p.m. with all members present.

1. Agenda

The agenda was amended to add Item 4b: BED Personnel Reclassification Request

2. Burlington Police Department: Military Bonus Request

The Board reviewed a request from Police Chief Schirling for approval to pay an annual stipend to eligible employees to recognize military service equivalent to the two year, four year and graduate degree education bonus provided currently to Police personnel. Councilor Keogh made a motion, seconded by Councilor Davis, to approve the proposed bonuses subject to approval by the HR Committee. The motion passed unanimously.

3. Burlington Fire Department:

A. Fire Alarm Box Annual Increase Fee

The Board reviewed a request by the Fire Department for approval to increase the annual connection fee for fire alarm master boxes from the level of \$450 a year set in 2001 to \$550 effective July 1, 2010 for Fiscal Year 2011 and to earmark the increase in revenue for upgrading the fire alarm system. CAO Leopold made a motion, seconded by Councilor Decelles, to approve the proposed increase and to recommend approval of the same to the Council. The motion passed unanimously.

B. Portable Fire Alarm Master Box System

The Board reviewed a request from the Fire Department for approval to purchase a portable fire alarm Vision-21 system for the Fire Department at an estimated cost of \$36,780. Councilor Keogh made a motion, seconded by Councilor Davis, to approve the request and to fund the acquisition through the Master Lease Program. The motion passed unanimously.

C. Fire Truck Replacement

The Board reviewed a communication from the Fire Department that two fire truck vehicles needed to be replaced and a third vehicle required extensive refurbishment for a cost of

\$69,500. Councilor Keogh made a motion, seconded by Councilor Davis, to approve the request to recommend to the Council to approve a ballot question for the March Town Meeting for authorization for a bond of an estimated \$1.2 million to pay for the acquisition of two replacement vehicles and to fund the refurbishment of a third vehicle and, further, to recommend to the Council adoption of a specific amount for the ballot item at the Council meeting of January 29th based on information to be received from the Department. The motion passed unanimously.

4. Burlington Electric Department:

A. Seventh Amendment to agreement between City and Shelburne Limestone Corporation

The Board reviewed a recommendation to amend the contract with Dennis Demers/Shelburne Limestone Corporation for an increase in the charge per ton and a three year extension beginning in 2010. CAO Leopold made a motion, seconded by Councilor Davis, to approve the proposed contract extension/amendment and to recommend approval of the same to the City Council. The motion passed unanimously.

B. BED Personnel Reclassification Request

The Board reviewed a request to reclassify the position of Manager of Engineering from the current pay range of \$78,403 up to \$128,530 to a new range of \$90,000 to \$160,000. Councilor Davis made a motion, seconded by Councilor Keogh, to approve the proposed reclassification and new compensation and to recommend approval of the same to the City Council. The motion passed by a vote of four in favor and one opposed with Councilor Decelles voting against the motion.

5. Department of Public Works: Library Restroom Renovation

The Board reviewed a recommendation from the Engineering staff of DPW to award a contract to Wright and Morrissey for the renovation and repair of the women's restroom at the Fletcher Free Library. Councilor Keogh made a motion, seconded by Councilor Decelles, to approve the recommendation from the Department to award the contract to Wright and Morrissey based on the additional information submitted pursuant to the original bid responses. The motion passed unanimously.

6. Department of Parks and Recreation: Replacement of "D" Dock

The Board reviewed a communication from the Parks and Recreation Department on the need to replace "D" dock at the Boathouse. CAO Leopold indicated that the risk management assessment had strongly recommended the replacement of this dock for the 2010 season. CAO Leopold made a motion, seconded by Councilor Decelles, to accept the report from the Department and to concur with the Department's request to proceed with solicitation of bids to replace the D dock at the Boathouse. The motion passed unanimously.

7. Winter Festival Funding 2010

The Board reviewed a request from the Parks Department and Marketplace for an unspecified level of support to cover the net costs of a Winter Festival. CAO Leopold made a motion, seconded by Councilor Decelles, to postpone consideration of the request to the next

meeting of the Board of Finance and to request clarification of the specific amount to be appropriated for support of the festival. The motion passed unanimously.

8. Airport Parking Bond

The Board reviewed a proposed ballot question for the March Annual City Meeting to authorize a revenue bond in the amount of \$21,500,000 for the Airport parking garage Phase 1 expansion. Councilor Keogh made a motion, seconded by Councilor Davis, to approve the proposed ballot question and to recommend to the Council approval of the same. The motion passed unanimously.

The meeting of the Board of Finance was then adjourned at 6:30 p.m.