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BOARD OF FINANCE

DECEMBER 7, 2009

MINUTES OF MEETING

Mayor Kiss convened a meeting of the Board of Finance at 5:05 p.m. with all members present except Councilor Decelles.

1. Agenda

There were no changes to the agenda.

2. Department of Planning and Zoning: FEMA No-Rise Analysis

The Board reviewed and considered a request by the Director of Planning and Zoning, David White, for an appropriation of \$17,000 to enable the department to contract for a study to update the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for the lower Winooski River. The proposed scope of work for the study has been approved by the Federal Emergency Management Agency (FEMA) and Vermont Department of Environmental Conservation. CAO Leopold made a motion, seconded by Councilor Keogh, to approve the request and to recommend to the Council approval of a budget amendment request by the Mayor to fund the study. The motion passed unanimously.

3. Community and Economic Development Office:

A. Community Support Program

The Board reviewed a request from CEDO Director Kupferman, Police Chief Schirling and Community Justice Center Coordinator Vastine to amend the budget to reassign the Coordinator of the Community Support Program from the Community Justice Center budget to the Police Department. The request is budget-neutral since the General Fund currently funds the position through an inter-fund transfer to CEDO. CAO Leopold made a motion, seconded by Councilor Keogh, to approve the request and to recommend to the Council approval of a budget amendment request by the Mayor to transfer the position and funding to the Police Department. The motion passed unanimously.

B. Clean Energy Assessment District Financing Options

The Board reviewed a proposed resolution for an item on the March 2010 ballot to authorize the City to create a Clean Energy Assessment District for the purpose of creating a program to enable participating property owners to finance energy improvement projects to either conserve energy or alternatively produce renewable

energy. CAO Leopold made a motion, seconded by Councilor Keogh, to approve the resolution and to recommend approval of the resolution to the City Council. The motion passed unanimously.

4. Special Request: Saint Francis Xavier School

The Board reviewed a request from Saint Francis Xavier School of Winooski for a grant or gift to the School. Councilor Keogh made a motion, seconded by Councilor Davis, to not provide funding to Saint Francis Xavier School of Winooski. The motion passed unanimously.

The meeting of the Board of Finance was adjourned at 5:30 p.m.