

Permit Reform Advisory Committee

Meeting Minutes

Friday April 5, 2019

Location: 645 Pine Street

Committee Members: Celia Daly, Steve Lipkin, Steve Offenhartz, Bob Duncan, Tiki-Jon Archambeau

Staff Present: Brian Lowe, Bill Ward, Pat Schmitz

Meeting called to order 12:05 p.m.

Motion to accepted agenda – Agenda accepted

Motion to approve minutes from November 29, 2018, minutes accepted

Discussion:

Presentation by Bill Ward - Department of Permitting and Inspections, proposed Performance Metrics, review of the information gathered from the VMEC Value Stream Mapping training that was attended by representatives from the three departments, Zoning, ISD & Code Enforcement.

Presentation by Brian Lowe – Review of the Permit Reform Project Tracker

Public comment

No public attended

No future meeting was scheduled at this time

Meeting adjourned 1: 05 p.m.